

भारतीय प्रौद्योगिकी संस्थान गोवा

गोवा अभियांत्रिकी महाविद्यालय परिसर, फार्मागुडी, फ़ोंडा – 403401, गोवा

Indian Institute of Technology Goa

Goa College of Engineering Campus, Farmagudi, Ponda – 403401, Goa



IITGoa/RECT/2023/02/S/688

Date: 20/11/2023

## NOTICE

### **Syllabus for Written Test**

**Name of the Post: Superintendent, (PL 6; Group B)**

**Ref: Advertisement No. IITGoa/RECT/2023/02 Dated: 15.09.2023**

**Date of Written Test: Saturday, 09-12-2023**

**Administration & Establishment:** LTC Rules, TA/DA Rules, Leave Rules, Medical Attendance Rules, Disciplinary Rules, RTI Act, Institutes of Technology Act and statutes, FR & SR, Reservation Rules, CCS Conduct Rules, Pay Fixation, CEA, etc.

**Stores & Purchase:** Procurement Of Goods And Services, Gem Rules & Procedures, Central Public Procurement Portal, Tendering And Procuring, etc.

**Academics Administration:** Admission and Registration Procedure in IITs, Grade Point System, Scholarships, etc.

**Finance & Accounts:** NPS Rules, GST Rules, GFR 2017, Income Tax Rules, Accounting for Central Autonomous Bodies and Higher Education, etc

**Others:** English, General Aptitude, Logical Reasoning, General Knowledge, Computer Awareness.

Pattern of the Examination - Total Marks : 100 Marks

Written Test Consisting of Two Parts : (100%)

Part - A : 60% (Mcq Type) - 60 Questions (1 Marks Each)

Part - B : 40% (Descriptive Type) - 3 Questions

Final Merit List Will Be Drawn on Total Marks Obtained i.e. Part A + Part B

**Sd**  
**Registrar I/c**