

Circular - Scholarships and Remission of Fee

Applications are invited online for the award of the Scholarship & Remission of Fees for the Academic Year 2021-22. Students are advised to login to AMS portal to apply for the scholarship eligible for by uploading all the relevant documents as detailed below on or before **31-01-2022**.

Types of Scholarships and their eligibility criteria

1. **Merit-cum-Means Scholarship:** The scholarship is available to students belonging to General/OBC-NCL/EWS and whose gross income of parents (Considering both father & mother) for the previous financial year (i.e., 2020-21) is not more than Rs.4,50,000/- per annum (without considering any standard deduction).
2. **Facilities of Free Messing (SC/ST):** The scholarship is available to students belonging to SC/ST and whose gross income of parents (Considering both father & mother) for the previous financial year (i.e., 2020-21) is not more than Rs.4,50,000/- per annum (without considering any standard deduction).

Remission of fees

The economically backward students are eligible for remission of tuition fee as follows.

1. Students', whose gross income of parents (Considering both father & mother) for the previous financial year (i.e., 2020-21) is less than Rs.1,00,000/- per annum (without considering any standard deduction) are eligible for full remission of the tuition fees
2. Students', whose gross income of parents (Considering both father & mother) for the previous financial year (i.e., 2020-21) is between Rs.1,00,000/- and Rs. 5,00,000 per annum (without considering any standard deduction) are eligible for remission of 2/3rd of the tuition fees.

Students (All batches) who availed the benefits of Remission of Fees at the time of payment of fees and students (All batches) who failed to apply for Remission of Fees at the time of payment of fees are advised to apply for Remission of Fees by logging to AMS, by uploading the relevant documents.

List of Documents to be submitted

1. Following are the documents to be submitted online along with based on the classes of Parents' Occupation.
 - (a) **Salaried Classes:** Students whose parent(s) is/are in Govt. or private service will be treated under this category.
 - i. Salary Certificate for the Financial Year **2020-21 (from 01.04.20 to 31.03.21)** in *Form Sch 01 (A)* duly signed & stamped by the Salary Disbursing Officer.

or

- ii. Attested Copy of Income Certificate of parents prepared on or after **01-04-2021** issued by the Revenue Officer *not below* the rank of a Tehsildar.

and

- iii. Attested Copy of Form-16 issued by employer along with ITR for the Financial Year **2020-21 (Assessment Year 2021-22)**, acknowledged by concerned Income Tax Office.

(b) Non-Salaried Class: Students whose parents are *not* in Govt. or private service will be treated under this category.

- i. An Annual Income Affidavit for the financial year **2020-21** in a Non-Judicial Stamp Paper of Rs.100/- sworn in preferably before a First-Class Magistrate / Notary Public as per the format given in *Form Sch. 01 (B)*.

and

- ii. Attested Copy of Income Certificate of parents prepared on or after **01-04-2021** issued by the Revenue Officer *not below* the rank of a Tehsildar.

or

- iii. Attested copies of ITR Form/IT Return as applicable for the year **2020-21 (Assessment Year 2021-22)** duly signed and stamped by the concerned Income Tax Office.

or

- iv. Pension Certificate for the Financial Year **2020-21 (from 01.04.20 to 31.03.21)** in *Form Sch. 01 (C)* duly signed & stamped by the Pension Disbursing Officer.

Submission of any one of the documents stated as above, is mandatory for any class of occupation in case of ward of Non-Salaried Parents' (such as Agriculture, Business class, self-employed, Legal/ Medical-Practitioners/ Retired officials with or without Pension/ Private Tutors/ Contractors/Consultants etc.).

In addition to the above, all the students should submit a copy of their front page of the passbook where the account details including Name of the Account Holder, Account Number, IFSC, Name of the Bank and Branch are mentioned or an account statement (generated online) where the account details including Name of the Account Holder, Account Number, IFSC, Name of the Bank and Branch are mentioned. Also note that sharing of account details of parents/siblings is not acceptable for transfer of scholarship (MCM/FM)/Remission of Fees (if not applied earlier) amount.

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Assistant Registrar
Student Affairs