



IITGoa/RECT/2026/03/AA/275

Date: 23-07-2026

NOTICE

Ref. No.: Advertisement No. IITGoa/RECT/2026/03 dated: 30.04.2026

The applicants for the post of **Administrative Assistant (Group-C; Pay Level-4; UR-2)** can check the status of their application post scrutiny/screening in the [online application portal](#) using their respective login credentials.

1. Note for Shortlisted Candidates:

- 1.1. The candidates shortlisted is purely based on the information provided by the candidates in the application form through the online portal. They should ensure that they are in possession of the original documents as mentioned in the application form.
- 1.2. Candidates are advised to visit the Institute's website regularly for further updates.

2. Note for Not-Shortlisted Candidates:

- 2.1. The Candidate (s) '**Not-Shortlisted**' may submit their representations/grievances, if any, using the '**Additional Uploads**' option in the [online application portal](#).
- 2.2. Deadline for submission of Representation/Grievances: **on or before 31.07.2026, 05:00 PM**. Submission of any grievance after the due date & time shall not be considered for examination/review. Submission of additional information not declared earlier shall not be accepted.
- 2.3. IIT Goa reserves the right to determine the relevance of any professional experience to the post applied.
- 2.4. Mere submission of representation/grievance(s) shall not confer any right to the applicant for acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion, which is subject to examination by the Review Committee for the purpose.
- 2.5. The decision of the Institute will be final and binding on the matter.
- 2.6. Candidates are advised to visit the Institute's website regularly for further updates.

Sd/-
Registrar