

भारतीय प्रौद्योगिकी संस्थान गोवा

गोवा अभियांत्रिकी महाविद्यालय परिसर, फरमागुडी, फोण्डा - ४०३४०१, गोवा

Indian Institute of Technology Goa

Goa College of Engineering Campus, Farmagudi, Ponda - 403401, Goa



IITGoa/RefOff/01/Mess – Vol II/2018

Dated: 14/8/2018

Minutes of the Pre-bid meeting for Catering Tender held on 13/8/2018 at 1500 hrs in the office of Assistant Registrar (A&F), Admin Block, IIT Goa, Farmagudi, Ponda-403401

The pre-bid meeting was attended by the representatives of six firms. The queries raised and the clarification furnished are as under:

SI	Query/ Suggestion	Clarification
1	The date printed on page 32 of tender document for the submission of tender is 14/08/2018, where as in N.I.T., the date is 23/08/2018. Which is correct date	The date printed on page 32 is inadvertently mentioned as 14/8/2018. The correct last date for submission of tender is 23/08/2018.
2	How would be the billing process	Depending upon the tender rate quoted and accepted by IIT Goa, the billing is to be raised monthly. The payment will be made by IIT Goa after verification of the bill submitted.
3	What would be the working days	There will not be any holidays and working would be 24x7. However, the agency should give offs to workers as per existing rules and regulations.
4	What would be the basis for selecting the lowest offer	The rate quoted per day, per student for all the vegetarian items should be added and multiplied by 0.60(A). Similarly, all the non-vegetarian items quoted per day, per student should be added and multiplied by 0.40(B). Both (A) & (B) should be added and this total amount is the quoted amount, the lowest of which will get the offer. The same was demonstrated on board for the convenience of all present.
5	The responsibility of cleaning the kitchen and dining area	The catering agency, who gets the contract has to maintain kitchen and dining area including cleaning and maintaining hygienic conditions.
6	Whether any licenses are required for operating this mess	If any statutory clearances are required, the catering agency has to obtain the same. If any documents from IIT Goa are required, the same will be made available to the agency.
7	Whether staff accommodation will be provided	The staff required for preparation of breakfast will be allowed and other staff as per terms and conditions of contract.
8	Type of serving	Buffet type, and will be self-service.
9	Who will provide utensils, crockery, spoons, etc.	The catering agency will provide all utensils, crockery, spoons, etc. required. The plates should be of compartment type. The table and chair for dining and main equipment for kitchen required will be provided by IIT Goa.

Sham
Registrar