

**NOTICE INVITING TENDER FOR CONSTRUCTION OF FACULTY
CABINS IN PG BLOCK**

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PART A (TECHNICAL BID)**1.1. INTRODUCTION**

Indian Institute of Technology (IIT) Goa, invites sealed tenders from the eligible contractors for the Construction of Faculty Cabins in PG Block situated at Goa College of Engineering Campus, Farmagudi, Ponda, Goa.

1.2 PARTICULARS

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| 1.NIT No | IITGOA/C&EMD/2020/025 |
| 2.Name of work | Construction of Faculty Cabins |
| 3.Location of work | PG Block situated at Goa College of Engineering Campus, Farmagudi, Ponda, Goa. |
| 4.Estimated Cost (Including GST) | Rs. 7,01,750/- |
| 5.Earnest Money Deposit (EMD) | Rs. 14,000/- |
| 6. Performance Guarantee | Rs. 21,000/- |
| 7. Security deposit | Rs. 21,000/- |
| 8.Contract Period | One month from date of issue of work order. |
| 9.Tender Basis and Mode | Two Stage (Technical Bid & Financial Bid) |
| 10. Closing Date & Time of Receiving of bids. | 28-12-2020 at 15.00 hrs |
| 11. Date & Time of opening of Technical Bid | 28-12-2020 at 15.30 hrs at C&EMD Office, IIT Goa |
| 12. Date & Time of opening of Financial Bid. | Will be intimated to qualified agencies. |
| 13.Address of tender issue, submission and opening | Tender documents will be available on the site as stated: https://www.iitgoa.ac.in (Under tender Section) & CPP Portal. Tender submission & opening place: C& EMD OFFICE, IIT GOA |
| 14. Website for full and updated information. | https://www.iitgoa.ac.in (Under tender Section) & CPP Portal. |

1.3. ELIGIBILITY CRITERIA

1.3.1. The bidder must be registered in appropriate class of works with Government Organization like CPWD/ PWD/ MES or PSUs or those having experience in similar nature of works awarded by Government / Semi Government Organizations/ Government Funded Autonomous Organization or having experience in execution of similar works.

1.3.2. The bidder must have done at least 1 (ONE) similar work of value of 80% of the estimated cost or 2 (TWO) similar works for projects each of value 60% of the estimated cost or 3(THREE) similar work for projects each of value 40% of the estimated cost with Government/ Semi-government/ PSU/ Government Funded Autonomous Organization during last 7 (seven) years preceding last date of the month of tender submission or having experience in execution of similar works.

Note:

(i) The estimated cost is Rs. 7,01,750/- (Rupees Seven Lakhs One Thousand Seven Hundred and Fifty Only).

(ii) Similar works shall mean: Building works/ maintenance of Civil & PH works

1.3.3. The bidder must be registered with appropriate government authority as a bonafide business entity and must have GST registration certificate and Permanent Account Number of income tax.

1.3.4. The registrations and licenses should be valid during the execution phase.

1.3.5. Net worth certificate from a Chartered Accountant (CA) to be furnished which should not be less than 15% of the estimated cost. (i.e. Rs. 1,05,260/-).

1.3.6. Average annual turnover for the last three years of the bidder as per ITCC or profit & loss statement shall not be less than 50% of the estimated cost (i.e. Rs.3,50,870/-), not having incurred loss in more than two years, during last 5 years ending 30th November 2020.

1.3.7. The agencies should enclose the Xerox copies of the following;

- a) Performance certificate.
- b) GST Registration.
- c) PAN
- d) EPFO Registration Certificate.
- e) ESIC Registration Certificate.
- f) Registration under CPWD/PWD/MES/PSU & Others.

INFORMATION TO BIDDERS

2.1. SCOPE OF WORK

2.1.1. The IIT GOA invites tender for Renovation of PG Block situated in Goa College of Engineering campus, Farmagudi, Ponda, Goa.

2.1.2. The list of major works to be undertaken is as stated below:

- Providing & Fixing Aluminium Sections for partitions & doors
- Providing & Fixing of Particle Boards for partitions
- Providing & Fixing of Glazing for partitions

2.1.3. The contractor shall start the work immediately after the date of receiving of work order

2.1.4. The contractor shall provide a supervisor for supervising all the works carried out.

2.1.5. The contractor shall provide weekly report on the amount of work completed.

2.1.6. Police Verification Certificate of all workers shall be obtained by Contractor.

2.2. GENERAL INSTRUCTIONS

2.2.1. Bidding documents are to be obtained electronically through websites:

<https://www.iitgoa.ac.in> (Under tender Section) & CPP Portal.

2.2.2. This bid document shall be read in conjunction with GCC (General Conditions of Contract) laid down in the CPWD manual and the applicable specifications of CPWD.

2.2.3. The bidder shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. Access to the site will be granted by the Engineer-in-charge on all working days within working hours.

2.2.4. The water required for the work shall be arranged by the agency whereas electricity will be provided by IIT Goa.

2.2.5. Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates.

2.2.6. The bidding document (consisting of the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any), Corrigenda can be downloaded from the website: <https://www.iitgoa.ac.in> (Under tender Section) Corrigenda, if any shall be

published only on these website. The institute shall not be responsible for any delay /difficulties / inaccessibility of downloading facility for any reason whatsoever.

2.2.7. All costs, charges & expenses that may be incurred in connection with the preparation of the tender shall be borne by contracting and the Institute accepts no liability whatsoever therefore.

2.2.8. Rates quoted by the bidders shall be inclusive of GST (Goods and Services Tax - Central, State and Interstate) and all applicable taxes. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the bill as per prevailing rules.

2.2.9. Exemption to IITG against any tax/ duty/ fee/ surcharge/ charge/ cost, if any, found applicable or sought later from IITG after award shall be passed on to IITG by the contractor without dispute.

2.2.10. IITG reserves the right to reject any or all of the bids without assigning any reason.

2.2.11. Bid Validity: Bid shall remain valid for 120 days from the date of submission.

2.2.12. Firm Price: Bidder's quoted Rates/Prices for executing the activities under the Contract shall remain firm till the period of one year & shall not attract any escalation under any circumstances whatsoever.

2.2.13. If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if such manipulation is detected at any stage after signing of the contract, it would lead to termination of the contract besides forfeiture of Earnest Money Deposit and liabilities towards prosecution. In such cases the bidder will be debarred from participation in future tendering process in IITG for next 05 (Five) years.

2.2.14. Earnest Money Deposit (EMD) of requisite amount and that in prescribed mode or proof of payment thereof shall be enclosed with the Technical Bid explained in following section.

2.2.15. Refund / Conversion of Earnest Money Deposit: The Earnest Money received shall be refunded to the unsuccessful bidders without any interest upon executing the Contract Agreement by successful bidder. The Earnest Money Deposit (i.e 2% off the tendered value) of successful bidder shall be retained and converted into part of Security Deposit. The remaining 1% of the security deposit will be deducted from the final bill.

2.2.16. Forfeiture of Earnest Money Deposit: Earnest Money Deposit will be forfeited in any of the following cases:

- The bidder withdraws / modifies his tender during the period of Bid Validity.

- The bidder, in case of tie between lowest bids, refuses to submit revised offer.
- The bidder does not accept the correction of arithmetical errors of his tender.
- The bidder does not submit the performance guarantee within specified time after issue of work order.
- Fails to commence the work after issue of work order within the specified time.

2.3. SUBMISSION OF TENDER

2.3.1. The sealed tenders shall be received at the C&EMD Office, IIT Goa, Goa College of Engineering Campus, Farmagudi, Ponda Goa-403401 up to 15:00hrs, 28th December 2020 or as per Corrigenda otherwise.

2.3.2. Tenders received after the due date and time shall not be considered.

2.3.3. Tenders shall be submitted in a sealed Master envelope super scribed "Construction of Faculty Cabins" with the NIT No. IITGOA/C&EMD/2020/025 dt 11-12-2020, containing three separate sealed covers, each clearly super scribed as "EMD", "Technical Bid" and "Financial Bid" respectively, in the following manner:

Envelope-1 (EMD) will consist of

- Earnest Money Deposit of requisite amount, in the prescribed mode or proof of payment thereof. Tender without payment of Earnest Money Deposit would be summarily rejected.

Envelope-2 (Technical Bid) will consist of:

- Covering letter of the offer signed by firm's authorized signatory.
- Documents establishing the identity and authenticity of the bidder/ bidding firm.
- Self-certified copies of all the documents in support of eligibility of bidder.

Envelope-3 (Financial Bid) will consist of the complete tender document, each page duly signed and stamped by the bidder as acceptance of the conditions, Declaration by Bidder and Financial Bid all duly filled-in, signed by the bidder or his/her authorized signatory and stamped.

2.4. EVALUATION OF BIDS AND AWARD OF WORK

2.4.1. The Technical Bid of bidder will be opened on the specified date and time of opening at the C&EMD Office, IIT GOA, GEC Campus, Farmagudi, Ponda Goa in the presence of willing bidders or their authorized representatives.

2.4.2. Date, time and place of opening of Financial Bid will be informed after evaluation of Technical Bid to the Technically Qualified Bidders.

2.4.3. Bids shall, first be checked for payment of Earnest Money Deposit. Only those bids found to have duly paid/ submitted Tender Fee and Earnest Money Deposit shall be considered for evaluation.

2.4.4. Evaluation of Technical Bid: The bids received will then be assessed on the eligibility criteria mentioned at para 1.3 of Notice Inviting Tender. Bids found not meeting the eligibility criteria shall be considered non-responsive and shall be rejected summarily.

2.4.5. IITG retains the right to revert back to individual bidders with further clarifications /queries on the Technical Bid. The bidder has to respond to the queries within the specified time mentioned in the covering letter.

2.4.6. On the date & time specified for opening of Financial Bid or the Revised Financial Bids as the case may be will be opened on specified date and time.

2.4.7. Evaluation of Financial Bids: The Financial Bid should contain the complete bid document with duly filled in Schedule of Financial Quote. Financial Bids opened as above will be checked for arithmetical errors.

2.4.8. The successful bidder shall be issued Letter of Acceptance (LOA) of the bid, and be required to furnish a Performance Guarantee as per General Conditions of Contract (CPWD GCC Manual).

2.4.9. Letter of Award (Work Order) shall be issued to the successful bidder only after receipt of the Performance Guarantee, along with Program Schedule and the details of Technical Staff to be deployed for the work.

2.4.10. Agreement (Contract) consisting of complete tender document including conditions, bill of quantities, technical proposal and specialized services, drawings, if any, and acceptance thereof together with any correspondence leading thereto, shall be drawn and signed with the awardee after issue of Work Order.

2.4.11. Date of start of work shall be reckoned from the day from the date of issue of "Work Order".

3. UNDERTAKING BY THE BIDDER

UNDERTAKING

I / We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, General Conditions of Contract, Special Conditions of Contract and all relevant other documents, publications and rules referred to in the Conditions of Contract (CPWD GCC) and all other contents in the tender documents for the work including applicable CPWD Specifications.

I / We, hereby tender for execution of the work specified for the Indian Institute of Technology Goa within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing. We agree to keep the tender open for 120 days from the last date of its submission and not to make any modifications in its terms and conditions. A sum of Rs. _____ has been deposited in cash/ demand draft of a scheduled bank as earnest money. If I / we, fail to furnish the prescribed performance guarantee within prescribed period, I / we agree that the said Director, Indian Institute of Technology Goa or his authorized officer shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I / we fail to commence work as specified,

I / we agree that the Director, Indian Institute of Technology Goa shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein. Further, I / We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I / We shall be debarred for participation in the retendering process of the work.

I / We hereby declare that I / We shall treat the tender documents and other records connected with the work as secret / confidential documents and shall not communicate information derived there-from to any person other than a person to whom.

I / We am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Seal & Signature of Contractor

Postal Address

Dated

Witness

Address

Occupation

Financial Bid (Schedule of Quantities)

| Sr.No | Item Description | Unit | Quantity | Rate | Amount |
|-------|---|------|----------|------|--------|
| 1 | Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/neoprene gasket etc. Aluminium sections shall be smooth, ruststraight, mitred and jointed mechanically wherever required including free,cleat angle, Aluminium snap beading for glazing / paneling, C.P.brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately) :For fixed portion i) Anodised aluminium (anodised transparent or dyed to required shade according to IS:1868, Minimum anodic coating of grade AC 15) | Kgs | 850 | | |
| 2 | For shutters of doors, windows & ventilators including providing and fixing hinges/ pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately).i) Anodised aluminium (anodised transparent or dyed to required shade according to IS:1868, Minimum anodic coating of grade AC 15) | Kgs | 86.4 | | |
| 3 | Providing and fixing 12 mm thick prelaminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineerin-charge.i) Pre-laminated particle board with decorative lamination on both sides | M2 | 144 | | |

| Sr.No | Item Description | Unit | Quantity | Rate | Amount |
|-------|---|------|----------|------|--------|
| 4 | Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge .(Cost of aluminium snap beading shall be paid in basic item):With float glass panes of 5 mm thickness (weight not less than 12.50 kg/ sqm) | M2 | 24 | | |
| 5 | Providing and fixing bright finished brass 100 mm mortice latch and lock with 6 levers and a pair of lever handles of approved quality with necessary screws etc. complete. | Nos | 8 | | |
| 6 | Providing and fixing 150 mm bright finished floor brass door stopper with rubber cushion, necessary brass screws etc. to suit shutter thickness complete | Nos | 8 | | |
| 7 | Providing and fixing aluminium extruded section body tubular type universal hydraulic door closer (having brand logo with ISi, IS : 3564, embossed on the body, door weight upto 36 kg to 80 kg and door width from 701 mm to 1000 mm), with double speed adjustment with necessary accessories and screws etc. complete. | Nos | 8 | | |
| | Total | | | | |