

# INDIAN INSTITUTE OF TECHNOLOGY GOA

At Goa Engineering College Campus

Farmagudi, Ponda, Goa 403401

E-mail: [purchase@iitgoa.ac.in](mailto:purchase@iitgoa.ac.in)

GSTIN: 30AABAI1653D1ZF

PAN: AABAI1653D

TAN: BLRI08261B

**Enquiry No: IITGOA/2020-21/004**

**Date: 15/06/2020**

IIT Goa invites sealed quotations in single bid form for the supply of below mentioned item.

Sl. No	Sub no.	Item	Specification	Qty
1.	A	Optical post	30 mm height, 12 mm diameter, M4 thread	10 units
	B	Optical post holder with knob	30 mm height, M6 thread at bottom	10 units
2.	A	Optical post	40 mm height, 12 mm diameter, M4 thread	10 units
	B	Optical post holder with knob	40 mm height, M6 thread at bottom	10 units
3.	A	Optical post	50 mm height, 12 mm diameter, M4 thread	10 units
	B	Optical post holder with knob	50 mm height, M6 thread at bottom	10 units
4.	A	Optical post	100 mm height, 12 mm diameter, M4 thread	10 units
	B	Optical post holder with knob	100 mm height, M6 thread at bottom	10 units
5.	A	Optical post	150 mm height, 12 mm diameter, M4 thread	10 units
	B	Optical post holder with knob	150 mm height, M6 thread at bottom	10 units
6.	A	Pedestal Adapter	M6 thread	50 units
	B	Pedestal fork		50 units
7.		Collar for post	12-13 mm dia	10 units
8.		Table clamp (slotted)	50 mm X 15 mm x 10 mm	10 units
9.		L shaped table clamp	50 mm X 15 mm x 15 mm	10 units
10.		Kinematic mirror mount with maximum aperture	25 mm or 1 inch optic	10 units
11.		Kinematic mirror mount for plane mirrors		5 units
12.		Kinematic mirror mount with maximum	25 mm or 1 inch optic	5 units

		aperture with translation		
13.	A	Threaded ring	25 mm or 1 inch diameter optic	10 units
	B	spacer ring	25 mm or 1 inch diameter optic	10 units
14.		Lens Cell	25 mm or 1 inch optics	10 units
15.		Rigid lens mount	25 mm or 1 inch optic	5 units
16.		YZ lens mount	25 mm or 1 inch optic	5 units
17.		Polariser/ Wave plate rotator	25 mm or 1 inch optic	3 units
18.		Iris/variable aperture	Max 25 mm/min 0.6 mm	10 units
19.		Pinhole	0.8-1 mm	10 units
20.		M6 Screw and nut	10,12,16,20 and 25 mm length	50 units
21.		M4 screw and nut (nylon/teflon tip)	6, 10 and 12 mm length	50 units
22.		M3 screw and nut (nylon/teflon tip)	6, 10 and 12 mm length	50 units
23.		M4 grub screw	6,10 and 12 mm	50 units
24.		Plane Enhanced UV Aluminum Mirror	25 mm	10 units
25.		Plane Aluminum mirror	50 x 50 mm	1
26.		Plane Protected silver mirror	25 mm	10 units
27.		Plane Protected Gold Mirror	25 mm	10 units
28.		Broad band dielectric mirror	25 mm, 400-800 nm	8 units
29.		Ultrafast plane mirror	25 mm, 800 nm, 45o AOI	8 units
30.		Ultrafast plane mirror	25 mm, 800 nm, 0o AOI	8 units
31.		Concave mirror (Aluminum)	F=30 cm, 2 inch/50mm	1
32.		Concave mirror (Aluminum)	F=50 cm, 2 inch/50mm	1
33.		Concave mirror (Aluminum)	F=100 cm, 1 inch/25mm	1
34.		Concave mirror (Aluminum)	F=500 cm, 1 inch/25mm	1
35.		Concave mirror (Aluminum)	F=700 cm, 1 inch/25mm	1
36.		Reflective grating	400 nm blazed, 1200 groves/mm, 5 x 5 cm	1
37.		Reflective grating	500 nm blazed, 1200 groves/mm, 5 x 5 cm	1
38.		Reflective grating	750 nm blazed, 1200 groves/mm, 5 x 5 cm	1
39.		lens convex (BK7-equivalent)	F = 25 mm, 25 mm dia	1
40.		lens convex (BK7-equivalent)	F = 30 mm, 25 mm dia	1
41.		lens convex (BK7-equivalent)	F = 50 mm, 25 mm dia	1
42.		lens convex (BK7-equivalent)	F = 75 mm, 25 mm dia	1

43.		lens convex (BK7-equivalent)	F = 100 mm, 25 mm dia	1
44.		lens convex (BK7-equivalent)	F = 500 mm, 25 mm dia	1
45.		lens convex (BK7-equivalent)	F = 1000 mm, 25 mm dia	1
46.		lens convex (BK7-equivalent)	F = 25 mm, 25 mm dia	1
47.		lens concave (BK7-equivalent)	F = -30 mm, 25 mm dia	1
48.		lens concave (BK7-equivalent)	F = -50 mm, 25 mm dia	1
49.		lens concave (BK7-equivalent)	F = -75 mm, 25 mm dia	1
50.		lens concave (BK7-equivalent)	F = -100 mm, 25 mm dia	1
51.		lens concave (BK7-equivalent)	F = -200 mm, 25 mm dia	1
52.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 25 mm, 25 mm dia	1
53.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 30 mm, 25 mm dia	1
54.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 50 mm, 25 mm dia	1
55.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 75 mm, 25 mm dia	1
56.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 100 mm, 25 mm dia	1
57.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 500 mm, 25 mm dia	1
58.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 1000 mm, 25 mm dia	1
59.		lens convex borad band AR coated Visible-nir (BK7-equivalent)	F = 25 mm, 25 mm dia	1
60.		lens concave borad band AR coated	F = -30 mm, 25 mm dia	1

		Visible-nir (BK7-equivalent)		
61.		lens concave borad band AR coated Visible-nir (BK7-equivalent)	F = -50 mm, 25 mm dia	1
62.		lens concave borad band AR coated Visible-nir (BK7-equivalent)	F = -75 mm, 25 mm dia	1
63.		lens concave borad band AR coated Visible-nir (BK7-equivalent)	F = -100 mm, 25 mm dia	1
64.		lens concave borad band AR coated Visible-nir (BK7-equivalent)	F = -200 mm, 25 mm dia	1
65.		Quartz/fused silica lens convex	F = 50 mm, 25 mm dia	1
66.		Quartz/fused silica lens convex	F = 100 mm, 25 mm dia	1
67.		Quartz/fused silica lens convex	F = 300 mm, 25 mm dia	1
68.		Quartz/fused silica lens concave	F = -30 mm, 25 mm dia	1
69.		Quartz/fused silica lens concave	F = -50 mm, 25 mm dia	1
70.		Achromatic lens (BK 7 or equivalent)	F=50 mm, 25 mm dia	1
71.		Achromatic lens (BK 7 or equivalent)	F=100 mm, 25 mm dia	1
72.		Beam splitter	70:30, 25 mm dia	1
73.		Beam splitter	50:50, 25 mm dia	1
74.		Beam splitter	30:70, 25 mm dia	1
75.		Variable neutral density wheel mounted, (BK7 or equivalent)		1
76.		Variable neutral density wheel mounted (quartz)		1
77.		Half wave plate (zero order)	Broad band (Visible)	1
78.		Half wave plate (zero order)	800 nm	1
79.		Half wave plate (zero order)	530 nm	1
80.		Neutral density filters	OD 0.1,0.2,0.3, 0.5,0.6, 1, 2, 5 25 mm dia	1 of each
81.		Cut-off filters long pass	400, 450,500,550, 600, 700, 900, 1100 nm, 25 mm dia	1 of each
82.		Notch filter	800 nm, 25 mm dia	2

83.		Translation stage x axis	100 mm	1
84.		Translation stage x axis	50 mm	1
85.		Translation stage XY axis	50 mm	1
86.		Quartz window	2mm, 3mm, 5mm thickness, 25 mm dia	1 each
87.		Sapphire window	2mm, 3mm, 5mm thickness, 25 mm dia	1 each

## **Terms & Conditions**

1. Quotation must be valid for at least 90 days.
2. The GSTIN should invariably be mentioned in your offer.
3. Kindly attach a compliance certificate along with the technical quote.
4. Prices:
  - i) Prices may be quoted in USD or INR. However, it is preferred if prices are quoted in INR.
  - ii) The prices quoted must be on “all-inclusive till destination” basis. (In case of imports - DDP-port of landing + customs formalities/charges/levies + inland FFI till IIT, Goa / in case of INR – F.O.R. IIT, Goa). If IIT, Goa places import order in foreign currency directly on supplier abroad, the customs duty payable if any after availing exemption under customs notification no. 51/96 (amended 24/2007) will be paid extra (reimbursed) at actual on submission of documentary proofs/BoE etc. The Customs Duty Exemption Certificate will be issued by IIT, Goa. The Customs Duty Exemption Certificate will not be issued in cases where the order is placed in INR and / or on Indian entity.
  - iii) The bidder shall arrange to clear the consignment after following customs formalities and arrange to deliver the consignment at destination(s). The responsibility, cost and risk of the consignment shall rest with the bidder till receipt of goods is acknowledged by the IIT, Goa. However, such receipt/ acknowledgement shall not be treated as acceptance of goods.
5. Payment terms:

**For Import order:** 90% payment by letter of credit and balance 10% will be paid by wire transfer after satisfactory installation and commissioning.

**For INR order:** Within 30 days after the delivery and successful installation of item at IIT Goa.
6. Delivery and installation should be made within 6 weeks of getting a confirmed order.
7. Supplier should provide minimum one-year warranty for the above stated items.
8. The suppliers shall provide the banking details along with their quote on their letterhead duly signed and stamped.
9. The successful bidder has to submit a Performance Guarantee Bond for 5% of the Purchase Order value and valid till one year plus 60 days OR up-to warranty period whichever is

later from the date of issue of Purchase Order. Performance Guarantee Bond may be submitted within 15 (Fifteen) days from the date of order acknowledgment as a successful bidder.

10. Bidders can quote for all or any of the item. IIT Goa shall issue the item wise purchase order to the technically qualified eligible bidder whose bid has been determined as the lowest evaluated financial bid.
11. Price for each item in respective serial numbers should be quoted. E.g. 1(a) and 1(b) should be quoted under same serial number 1
12. If a product is not available, please indicate not available.
13. IIT Goa reserves the right to alter/modify the quantity specified in the tender enquiry and place order as per the requirement of the Institute.
14. If exact configuration is not available, then nearest configuration may be quoted. E.g. in item number 60, we have asked for f=-30 cm, if the product available is -29.5 cm, it could be quoted.
15. IIT Goa reserves the right to accept and/or reject any/all bids without assigning any reason in public interest.
16. For any clarification, you may kindly contact Dr. E. Siva S. Iyer (E-mail: [essiyer@iitgoa.ac.in](mailto:essiyer@iitgoa.ac.in)) and Stores & Purchase Department (email: [purchase@iitgoa.ac.in](mailto:purchase@iitgoa.ac.in)) till 22/06/2020.
17. All sealed quotations must be superscribed with the tender enquiry number and should reach to the Assistant Registrar (Stores & Purchase), IIT Goa, at Goa College of Engineering Campus, Farmagudi, Ponda, Goa, 403 401 by 17.00 Hrs on or before 07/07/2020.

**Sd/-**

**Asst. Registrar (S&P)**

**FORMAT FOR PERFORMANCE GUARANTEE BOND**

**(To be typed on Non-judicial stamp paper of the value of Indian Rupees of One Hundred)** (TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT GOA OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT GOA OR ANY SCHEDULED BANK SITUATED AT GOA. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.

To,  
The Registrar,  
Indian Institute of Technology, Goa  
Farmagudi, Ponda,  
Goa – 403401

**LETTER OF GUARANTEE**

WHEREAS Indian Institute of Technology, Goa (Buyer) have invited Tenders vide Tender No..... Dt. .... for purchase of .....

AND

WHEREAS the said tender document requires that any eligible successful tenderer (seller) wishing to supply the equipment / machinery, etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of “**Registrar, Indian Institute of Technology, Goa**” in the form of Bank Guarantee for Rs ..... (**5% (five percent) of the purchase value**) and valid till **one year or upto warranty period whichever is later** from the date of issue of Performance Guarantee Bond may be submitted within 15 (Fifteen) days from the date of Order Acknowledgment as a successful bidder.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said tenderer (seller) failing to abide by any of the conditions referred in tender document / purchase order / performance of the equipment / machinery, etc. this Bank shall pay to Indian Institute of Technology, Goa on demand and without protest or demur Rs..... (Rupees.....).

This Bank further agrees that the decision of Indian Institute of Technology, Goa (Buyer) as to whether the said Tenderer (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

We, ..... (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the Tenderer (Seller) and/ or Indian Institute of Technology, Goa (Buyer).

**Notwithstanding anything contained herein:**

1. Our liability under this Bank Guarantee shall not exceed Rs. .... (Indian Rupees ..... only).
2. This Bank Guarantee shall be valid up to .....(date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if IIT Goa serve upon us a written claim or demand on or before ..... (date).
4. This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at ..... situated at ..... (Address of local branch).

Date:

Yours truly,

Signature and seal of the Guarantor:

Name of Bank:

**Instruction to Bank:** Bank should note that on expiry of Bond Period, the Original Bond will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of bond period.