

CONSTRUCTION & ESTATE MANAGEMENT DIVISION

GSTIN: 30AABAI1653D1ZF

PAN: AABAI1653D

TAN: BLRI08261B

Enquiry No: IITGOA/C&EMD/2023/029

Dt. 12/10/2023

NOTICE INVITING QUOTATION

Sealed item rate quotations are invited from approved and eligible contractors for the works "Installation of wooden file cabinets". The schedule of quantities is stated in Annexure A. The terms & conditions of work are as stated below:

Terms & Conditions:

- 1) Validity of the quotation should be 60days.
- 2) The total estimated cost of the works is Rs. 95,000/- (Inclusive of GST).
- 3) The bidder has to submit the tender fee amounting to Rs. 500/- and Earnest Money Deposit of Rs. 1,900/- (Both in the form of Demand Draft drawn in the favour of IIT Goa Main Account payable at Goa). The MSME registered firms having registration for similar works as mentioned above may submit the Bid Security Declaration in lieu of EMD.
- 4) Bid Security declaration should be submitted as per the format attached in Annexure B. The agencies who fail to submit the Earnest Money Deposit / Bid Security Declaration will be out rightly rejected.
- 5) The work should be completed within a stipulated time of 15 days reckoned from the 7th day from the date of release of work order.
- 6) The commencement and completion of the work within the specified time frame will be the responsibility of the bidder, failing which a compensation @ 1% of the accepted tender amount will be charged per day subjected to a maximum of 10% of the total accepted tender amount.
- 7) The work shall be carried out strictly in accordance with the terms, conditions and specifications as per CPWD norms, in the approved workmanlike manner and as per standard practice.
- 8) All the quoted rates must be inclusive of GST.
- 9) Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. and of/or conforming to the Indian Standard

Specifications (Latest revision) wherever applicable and approved by the Engineer-in-charge before use.

- 10) Payment will be done on satisfactory completion of the work. A security amount @ 5% of the completed value of work will be deducted from the final bill and the same will be refunded after the defect liability period of 1 year.
- 11) The agency must make the arrangements of scaffolding and other required machinery at its own cost.
- 12) For any query you may contact us on 7798673061; sankesh@iitgoa.ac.in
- 13) You are requested to send the sealed quote directly to the Executive Engineer, IIT Goa, Gec Campus, Farmagudi, Ponda, Goa- 403401 on or before 19th October 2023.

Sd/-
Registrar
IIT Goa

Financial Bid					
Subject: Installation of Wooden File Cabinets					
Enquiry No: IITGOA/C&EMD/2023/029					
Annexure A - Schedule of Quantities					
Sr.No	Item Description	Unit	Quantity	Item Rate (Rs.)	Amount(Rs.)
1	Providing and fixing wooden wall mounted cabinets made up of marine plywood of thickness 19mm. On inner side of the cabinets, a laminate of 0.8m thickness shall be fixed and on the outer side a laminate of 1mm thickness shall be fixed. The wall mounted cabinets shall be projected for a minimum length of 400mm from the face of the wall. The cabinets shall be firmly anchored to the walls. The cabinet doors shall be fixed with stainless steel hinges, stainless steel screws , stainless steel door handles and door locks.	Sqft	95.00		
	Total Amount (Rs.)				
	Adding 18% GST				
	Total Amount (Rs.) (Inclusive of 18% GST)				
	Amount in Words:				

Signature of the bidder with Full Name, Seal & Date

ANNEXURE - B

(To be printed on letter head)

BID SECURITY DECLARATION

IN LIEU OF SUBMISSION OF EARNEST MONEY DEPOSIT (EMD)

Ref: Enquiry No - dated

I/we do hereby certify that the bid submitted by me/us shall not be withdrawn or modified during its validity/extended period of validity.

I am/we are fully aware that, in the event of withdrawal of the bid/any modifications in the bid/ failing to accept the work order within the period /extended period of bid validity/failing to submit the performance security before the deadline prescribed as per rules, our firm shall be suspended to being eligible to submit any bids/proposals for contract with IIT Goa for a period of **Two Years.**

Signature with date:

Name:

Designation:

Official Seal