



IITGoa/RECT/2024/03/Suptd(R)/264

Date: 24-07-2025

NOTICE

Sub: Selection Procedure

Name of the Post: Superintendent (Rajbhasha) {PL 6; Group B}

Ref: Advt. No. IITGoa/RECT/2024/03 dated 13.12.2024

1. Selection Will Be Based on Performance in Selection Test.

2. Pattern of the Selection Test:

- The Selection Test will be conducted in two stages, i.e. Test I and Test II. Candidates securing minimum qualifying marks as laid down by the Selection Committee in Test I shall be shortlisted for Test II. The final selection will be based on aggregate marks obtained from both the Tests (I & II) with weightage of 40% in Test I and 60% in Test II.
- Test I will be written test consisting of the following:
 - 50 Multiple Choice Questions of 1 Mark each 0.25 Negative Marks for every wrong answer.
 - Duration: 60 minutes
- Test II will be a Trade Test of 50 marks

3. Syllabus: Test I

- Knowledge of Translation from English-to-Hindi and vice-versa for Practical Translation (Vyavaharik Anuvad), Administrative Translation (Prashasnik Anuvad).
- Use/implementation of Rajbhasha Hindi in the Academic/Higher Technical Educational Institutions
- Rajbhasha Niyamvali, Official Language Act, Policies, Provisions, Incentives, Imparting of Hindi training, Committees, Inspection, Chronology of Hindi as an official language in India, Annual Targets for Hindi Implementation, etc.
- Transcreation in English/Hindi, Passages for translation i.e. Hindi-to-English & English-to-Hindi, Questions for understanding Hindi Languages & Literature.
- हिन्दी व्याकरण, वाक्य सुधार एवं वाक्य पूर्ण करना, अनुच्छेद सारांश, गद्यांश आधारित प्रश्न.
- Knowledge of UNICODE, Computer skill (Microsoft Word, Excel, Internet Email etc.), Tools available for Translations.
- General English, Reasoning, General Awareness / Current Affairs, Rules for Day to Day Functioning of Central Government Offices, Computer Proficiency etc

4. Syllabus: Test II

- Hindi Typing.
- English to Hindi and Hindi to English Translation.
- Essay writing in Hindi for testing drafting and writing skill.

5. Date of Selection Test: Sunday, 31.08.2025 from 10:30 AM onwards at IIT Goa Campus

**Sd/-
Registrar**