

## **INDIAN INSTITUTE OF TECHNOLOGY GOA**

At Goa Engineering College Campus  
Farmagudi Ponda Goa 403401  
E-mail: ar\_af@iitgoa.ac.in

Enquiry No: IITGOA/2019-20/016

Date: 20/06/2019

### **Empanelment of Chartered Accountant for FY 2019-20**

IIT Goa is an Autonomous body under the Administrative control of Ministry of HRD Government of India. Our accounting system is similar to the Government of India and our Statutory Auditor is CAG of India.

The Institute is in process of empanelment of a CA Firm for FY 2019-20. The proposals are invited from interested CA Firms based in Goa for the empanelment. List of some of the Institute's work is as under:

<b>S. No.</b>	<b>Nature of Work</b>
1.	Filing of TDS returns
2.	Filing of GST returns
3.	Monthly Accounts & Bank reconciliation
4.	Quarterly Audit of Accounting books
5.	Registrations under various statues
7.	Preparation of Annual accounts as per MHRD guidelines (accrual system)
8.	Any other accounting guidelines as & when required
8.	Advise on Accounting issues & practices

Interested firms are requested to submit the following documents:

- i) Firm registration certificate.
- ii) Brief introduction of your firm with relevant working experience particularly in Govt. sector.
- iii) Financial quote for the services (monthly/annually).

All the documents are to be submitted in a closed envelope addressed to "The Registrar IIT Goa" or email us at [ar\\_af@iitgoa.ac.in](mailto:ar_af@iitgoa.ac.in) latest by 10<sup>th</sup> July 2019.

For any query you may contact us on **0832-2490860/862** or email us at [ar\\_af@iitgoa.ac.in](mailto:ar_af@iitgoa.ac.in)

Sd/-

Asst. Registrar (F&A)