



Advt. No. IITGoa/RECT/NT-CON/2025 -01

Date: 20-01-2025

**ADVERTISEMENT FOR ENGAGEMENT OF ADVISOR (F&A) ON CONTRACT BASIS**

Indian Institute of Technology Goa, an Institute of National Importance established by an Act of Parliament in the year 2016 has been steadily establishing its operations in its transit campus to provide education and research in various branches of Engineering, Sciences & Technology. To cater to the needs of the Institute, IIT Goa invites applications from eligible Indian Nationals for the following engagement on contract basis:

<b>Name of the Post</b>	Advisor (F&A) (on Contract basis)
<b>No. of Posts</b>	1 (one)
<b>Age Limit</b>	Not more than 65 years as on the date of closing of the application.
<b>Remuneration</b>	The remuneration payable as per the Ministry of Finance's OMs No. 3-25/2020-E.IIIA dated 9.12.2020 and /pt dated 18-10-2023.
<b>Eligibility</b>	<p><b>Essential Qualification:</b> Bachelor's Degree from a recognized university.</p> <p><b>Experience:</b> Employees retired at least on a post with a Pay Level-10 (7<sup>th</sup> CPC) or equivalent from Central Government/ Central Autonomous Bodies/ PSU who have excellent service records and physically fit, out of which at least 5 years' experience in a supervisory position and should have handled Finance/ Audit/ Accounts matters in Central government/ Central Autonomous Bodies/ PSU.</p> <p><b>Desirable:</b> Adequate knowledge of Central Govt. Rules &amp; Regulations relating to Accounts, GFR, Audit, Budgeting, Finance, etc. and should have good noting and drafting skills and be able to work on computers. Knowledge of working in Tally software/PFMS/ERP and payroll systems.</p>
<b>Duration of Engagement</b>	The engagement shall be initially for a period of one year, which may be renewed subject to the satisfaction of the Competent Authority on annual basis.
<b>Terms and Conditions of the Engagement</b>	As per DoE norms OM No. 3-25/2020- E.IIIA dated 9.12.2020.
<b>Job Responsibility</b>	In the area of Finance, Accounts, Audit and as assigned by the Competent Authority

**General Information:**

1. The engagement will be purely on contract basis and not confer any right for regular appointment/ re-employment in IIT Goa.
2. The selected candidate is expected to join immediately.
3. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualification and experience (if any) laid down in the advertisement.



4. Candidates are advised to apply only Online mode through the link <https://forms.gle/UHgAJyoQzvNbmnQv9> . There is no need to send the hard copy of the application. The candidates shall upload the following documents in the order as given below:
  - Educational qualifications Certificates. The candidate should ensure that they have requisite qualification from a Board /University/ Institute recognized by UGC/AICTE.
  - Certificate of Date of Birth (issued by Municipality etc or Matriculation/High School/SSC certificate where date of birth is mentioned)
  - Certificates of experience in the relevant field, which makes the candidate eligible for applying for the said post.
  - Proof for pay drawn at the time of retirement or Copy of PPO.
5. Applications received will be scrutinized and shortlisted candidates will be called for an Interview. The Final Selection shall be made based on performance in the Interview. Decision of the Institute in all matters relating to the eligibility of the candidate, and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
6. In case of any inadvertent mistake in the process of selection which is detected at any stage even after the issue of offer of engagement, the Institute reserves the right to modify/ cancel the engagement and withdraw any communication made to the candidates.
7. The Institute reserves the right to cancel the process at any stage without assigning any reason.
8. All information/corrigendum related to this advertisement/updates shall be posted only on Institute's website. All the correspondence will be posted on Institute's website or communicated through email only. All the candidates are advised to provide correct email address and regularly check their emails including spam and Institute's website for any updates.
9. No TA/DA shall be paid for attending the selection process.
10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
11. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Goa only.
12. For any query related to submission of application candidates may send email to [staffrecruitment@iitgoa.ac.in](mailto:staffrecruitment@iitgoa.ac.in).
13. **The last date for submission of online application is 09-02-2025, 05:00 PM.**

Sd/-  
Registrar