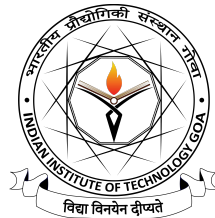


# Admission Brochure

Applicable to M.Tech/PhD Candidates



**Academic Office**  
Indian Institute of Technology Goa

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## 1. Timeline of the Admission Procedure

Sr. No.	Particulars	Date
1	Assignment of IIT Goa email address and roll number	Fri, 12 Jul 2024
2	Start date of <a href="#">payment of balance fees</a>	Tue, 16 Jul 2024
<b>3</b>	<b>Reporting to the institute</b>	<b>Mon, 22 Jul 2024</b>
4	Allocation of hostel rooms, if any	Mon, 22 Jul 2024
<b>5</b>	<b>Registration and document verification</b>	<b>Tue, 23 Jul 2024</b>
6	Schoolwise orientation	Wed, 24 Jul 2024
<b>7</b>	<b>Commencement of classes</b>	<b>Thu, 25 Jul 2024</b>

Dear Candidate,

Congratulations on being provisionally selected for admission to IIT Goa. You now have the opportunity to join an institute committed to excellence in research and technical education. Kindly complete the registration online to confirm your admission and to be a part of our community.

- The general information related to your offer is available at [General Information](#).
- The information related to the payment of fees is available at [Fee Structure and Payment](#).
- The information related to course registration is available at [Course Registration](#).
- IIT Goa takes an uncompromising position on ethical conduct and human values. A statement on academic integrity is attached ([Form 4](#)). We have a “zero tolerance” policy toward ragging, harassment, and bullying in any form (online/offline). The institute strictly follows the guidelines and directives issued by the Hon'ble Supreme Court of India. You are required to sign statements on good conduct and academic honesty ([Form 5](#)). Please bring signed copies of these documents at the time of your joining.
- Students will be provided hostel accommodation and access to other facilities of the Institute on their arrival. Hostel rooms may have to be shared with other students.

We look forward to personally welcoming you to IIT Goa. Please do not hesitate to contact us at [admission@iitgoa.ac.in](mailto:admission@iitgoa.ac.in) in case of any queries.

Best wishes,

**Prof Neelakandan R**

Dean, Academic Programs

## 2. General Information

- a All admissions are provisional and dependent on the fulfilment of all requirements. IIT Goa reserves the right to withdraw the admission at any stage in case a candidate does not possess the minimum qualifications, does not fulfil any of the requirements detailed on the institute website/admission offer, or gives any false information.
- b All students must complete and submit a certified copy of the Medical certificate (in the format specified in [Form 2](#)) and a certified copy of the vaccination certificate (in the format specified in [Form 3](#)).
- c Students must maintain good conduct, discipline, and adequate academic standing (assessed via grades, CPI, APS etc.) during their stay at IIT Goa. Non-fulfillment of standards set by the Institute on any of these fronts may result in termination of admission. For more information, please consult the [Academic Rules and Regulations](#) of IIT Goa.
- d All students must adhere to all other rules and regulations prescribed by the IIT Goa and revised from time to time. Institute is presently operating from the temporary campus of Govt. College of Engineering, Goa, and the students are also expected to maintain the required decorum all the time during their stay on campus.
- e The information related to the Institute's email id (ending with [iitgoa.ac.in](mailto:iitgoa.ac.in)) will be shared on your registered email id only. It is advised to follow proper email etiquette while sending an email and write to the concerned person only. Bulk email IDs are created only for official purposes and are used by key officials.
- f The institute's email ID is mandatory to access the contents available at the Academic Management System (AMS), E-Library, and other e-services provided by the institute.

### 3. Fee Structure<sup>1</sup> and Payment

#### a Payment of Fees

As a part of registration, all prospective students are required to pay the requisite fee as detailed below.

Sr. No.	Particulars	M.Tech		PhD	
		Regular	Sponsored	Regular	Sponsored
1	One time fees	7,600.00	7,600.00	9,600.00	9,600.00
2	Tuition fees	5,000.00	25,000.00	2,500.00	25,000.00
3	Per semester fees	6,500.00	6,500.00	8,300.00	8,300.00
4	Hostel/Mess maintenance charges	10,550.00	10,550.00	10,500.00	10,500.00
5	Security deposit	2,000.00	2,000.00	2,000.00	2,000.00
6	Mess security deposit	1,000.00	1,000.00	1,000.00	1,000.00
7	Refundable mess advance (one time)	2,000.00	2,000.00	2,000.00	2,000.00
8	Annual insurance premium <sup>2</sup>	1,892.00	1,892.00	1,892.00	1,892.00
9	Mess charges	19,500.00	19,500.00	19,500.00	19,500.00
<b>10</b>	<b>Fees to be Paid</b>	<b>56,042.00</b>	<b>76,042.00</b>	<b>57,292.00</b>	<b>79,792.00</b>

Candidates belonging to the categories of SC/ST/PwD are not required to pay the tuition fees (2) for both Regular and Sponsored. Candidates belonging to the categories of SC/ST/PwD are not required to pay the tuition fees (2) for both Regular and Sponsored.

Candidates who do not wish to use the hostel facilities provided by the institute are exempted from paying the fees mentioned in Sr. 4, 6, 7, and 9.

<sup>1</sup> To view the detailed PhD fee structure [click here](#) and M.Tech fee structure [click here](#)

<sup>2</sup> Insurance fees are collected on actual costs. Adjustments, if necessary, after the final insurance charges are determined, will be reflected in the fees due for the Spring semester.

The last date of payment of fees without a fine is 24 Jul 2024 . The last date for payment with a late fee of Rs. 100/- per day is 5 Aug 2024 . A fine of Rs. 1500/- will be charged to students who will be paying the fee on or after 6 Aug 2024 till 15 Aug 2024

## b Mode of payment

IIT Goa accepts fee payment only through the designated payment portal (managed by Billdesk) that can be accessed from [here](#). Cheques, direct NEFT/RTGS/UPI/IMPS to IIT Goa account will *not* be accepted.

Candidates wishing to pay the semester fees through an educational loan are advised to draw a demand draft (DD) in favour of 'STUDENT FEE ACCOUNT IIT GOA', payable at Union Bank, Farmagudi Branch.

Please [click here](#) to understand the procedure for making the fee payment. After successful fee payment, download the transaction receipt, which will be emailed to your registered email ID.

## 4. Course Registration

IIT Goa manages the academic activities of students using [Academic Management Software \(AMS\)](#).

### Prerequisites for accessing AMS

AMS can only be accessed through the VPN service of IIT Goa. [Click here](#) to download the VPN for different operating systems and to understand the procedures to install the software.

### Documents required to complete registration

1. ABC ID (Downloadable from Digilocker. To understand the process of generating the ID, it is recommended to refer to the [guide](#).)
2. Fee receipt received from BillDesk Portal
3. Photo identity card [Aadhaar/Passport]
4. Date of birth proof [Class X marks sheet or birth certificate]
5. Qualifying degree certificate.
6. GATE scorecard/ NET certificate (if applicable)
7. Category certificate (EWS/OBC-NCL/SC/ST), if applicable
  - a. GEN-EWS certificate (FORM-GEN-EWS) should have been issued on or after **1 Apr 2024** in consonance with the latest guidelines of the Government of India.
  - b. The OBC-NCL certificate should be dated on or after **1 Apr 2024** . The certificate should clearly mention that the candidate belongs to the non-creamy layer, and the caste of the candidate must be in the state-wise central list of OBCs.
8. Certificate for persons with disabilities (PWD), if applicable.
9. Passport of the candidate and parents (for foreign nationals), OCI certificate or PIO card, if applicable
10. Declaration by the Student ([Form 1](#))
11. Medical Certificate ([Form 2](#))
12. Vaccination Certificate ([Form 3](#))
13. Undertaking Form - Anti Ragging ([Form 4](#))
14. Declaration of Academic Honesty ([Form 5](#))
15. Joining Report (Click [Here](#))
16. Application for finalizing the Doctoral Advisor<sup>3</sup> ( Click [Here](#))
17. Passport photo and signature
18. Documents for opening a savings bank account.

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<sup>3</sup> Within the prescribed timeline as mentioned in the PhD manual. Consult Chapter 4 of [PhD manual](#) for more details. applicable for student enrolled in the PhD program



Please [click here](#) to learn how to upload documents and register for courses through AMS.

# Forms

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## Form 1 - Declaration by the student

I, ....., Application No. ....,  
IIT Goa Roll No. .... do hereby solemnly affirm that:

1. I will abide by the rules and regulations of the Institute which conduct rules and hostel rules. I will also abide by modifications made in the rules and regulations from time to time by the Institute.
2. I will not join any agitation for the purpose of forcing the hands of the authority to solve any problem.
3. I will not participate in any activity which would disturb the peace and the orderly life of the Campus.
4. I will cooperate with the Institute authorities in maintaining discipline, academic standards and order in the Campus.
5. I am fully aware that to possess and drive any motorized vehicle on the Campus is strictly prohibited.
6. I am fully aware that the campus accommodation (in hostels or elsewhere on campus) will be provided to me strictly for the duration of my academic program only.

Left hand thumb impression
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Signature of student \_\_\_\_\_

Name in Hindi \_\_\_\_\_

Name in English (in block letters) \_\_\_\_\_

### Permanent Address

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### Address (for correspondence)<sup>4</sup>

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<sup>4</sup> The address will be used for all official correspondence from the Institute including to send the documents related to convocation.

## Form 2 - Medical Certificate

(to be issued by a Registered Medical Practitioner)

Candidates should have good general physique. In particular,

- Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
- Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye.
- Hearing should be normal. Defective hearing should be corrected.
- Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

Name of the candidate :		Gender :	
Identification Mark, if any : (a mole, scar or birthmark etc.)			
Major illness/operation, if any : (specify nature of illness/operation)			
Height in cm :	Weight in kg :	Blood Group :	
Past History :		Mental illness	Epileptic Fit
Chest Measurements		Inspiration in cm (    )	Expiration in cm (    )
Hearing			
Vision with or without glasses		Right Eye (    )	Left Eye (    )
Colour Blindness :		Unocular vision :	
Respiratory System :		Nervous System :	
Heart :	Sounds :	Murmur :	
Liver :	Spleen :	Hernia :	Hydrocele :
Any other defects :			

### Certificate of Medical Fitness

The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course.

Name of the Doctor

Regn. No

Signature with date Seal

## Form 3 - Vaccination Certificate

MMR and Chickenpox vaccination are prerequisites for registration (unless contraindicated).

### **Vaccination Certificate:**

Name of Vaccine	Date of Vaccine	Doctor's Signature
MMR (2 <sup>nd</sup> dose after 15 years of age or 2 doses before 15 yrs.)		
Chickenpox (If there is no history of chickenpox in past)		
Typhoid <sup>5</sup>		
Hepatitis A		
Covid Vaccination (Dose 1)		
Covid Vaccination (Dose 2)		

### **Vaccination Exemption Certificate:**

Mr./Ms \_\_\_\_\_ is suffering from \_\_\_\_\_ and is on \_\_\_\_\_ treatment. Hence, vaccination is contraindicated in him/her

**Signature of the Physician**

*\*Only those students in whom vaccination is medically contraindicated will be exempted from these vaccinations on the provision of a medical certificate by the registered medical practitioner.*

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<sup>5</sup> The vaccine has a validity of 3 years

## Form 4 - Undertaking by the Students (Anti-Ragging)

(as per the provisions of the anti-ragging verdict by the Hon'ble Supreme Court)

I, Mr./Ms. \_\_\_\_\_, Roll No.: \_\_\_\_\_, Program: \_\_\_\_\_, student of Indian Institute of Technology Goa do hereby undertake on this day.....month.....year \_\_\_\_\_, the following with respect to the above subject.

- That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- That I understand the meaning of Ragging and know that ragging in any form is a punishable offence and the same is banned by the Court of Law.
- That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Parent

## Form 5 - Declaration of Academic Honesty

Date 

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I declare that I will adhere to all principles of academic honesty and integrity throughout my stay in the Institute, I will not seek or give unauthorized assistance in tests, quizzes, examinations or assignments. I will not misrepresent, fabricate or falsify any idea/data/facts/source in my project submissions. I understand that any violations of the above will be cause for disciplinary action as per the rules and regulations of the Institute.

Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Parent