



**INDIAN INSTITUTE OF TECHNOLOGY GOA, GEC
CAMPUS, FARMAGUDI, PONDA, GOA, 403401**

**TENDER DOCUMENT FOR THE WORKS "CONSTRUCTION OF
SHED FOR DG SET- HOSTEL PREMISES"**

NIT: IITGOA/C&EMD/2023/014 DT. 23-05-2023



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PART A (TECHNICAL BID)

1. NOTICE INVITING TENDER

1.1 INTRODUCTION

Indian Institute of Technology (IIT) Goa, invites sealed item rate tenders from the eligible contractors for the works "Construction of Shed for DG Set - Hostel Premises".

1.2 PARTICULARS

1.NIT No	IITGOA/C&EMD/2023/014
2.Name of work	Construction of Shed for DG Set - Hostel Premises
3.Location of work	IIT Goa Campus
4.Estimated Cost (Including GST)	Rs. 3,30,413/-
5. Tender Fees	Rs. 500/-
6.Earnest Money Deposit	Rs. 6,608/-
7.Security deposit	5% of the completed work amount.
8.Contract Period	One month
9.Tender Basis and Mode	Two Bid System
10.Mode of Payment to IITG	Tender Fees -Demand Draft EMD - Demand Draft/Fixed Deposit Receipt The Demand Draft/Fixed Deposit Receipt should be drawn in favour of IIT Goa Main Account payable at Goa. (Cheques will not be accepted)
11. Date, Time & Venue of Pre-Bid Meeting	30-05-2023 at 11.00 hrs at C&EMD Office, IIT Goa
12. Closing Date & Time of Receiving of bids.	06-06-2023 at 15.00 hrs
13. Date & Time of opening of technical bids	06-06-2023 at 15.30 hrs at C&EMD Office, IIT Goa
14. Date, Time & Venue of Financial Bid Opening	Will be informed to all technically qualified bidders.
15. Address of tender issue, submission and opening	Tender documents will be available on the site as stated: https://www.iitgoa.ac.in (Under tender Section). Tender submission & opening place: C&EMD OFFICE, IIT GOA
16. Website for full and updated information.	https://www.iitgoa.ac.in (Under tender Section) .

Sd/-
Registrar, IIT Goa



1.3 ELIGIBILITY CRITERIA

1.3.1 The bidder must have done at least 1 (ONE) similar work of value of 80% of the estimated cost or 2 (TWO) similar works for projects each of value 60% of the estimated cost or 3 (THREE) similar work for projects each of value 40% of the estimated cost with Government/ Semi-government/ PSU/ Government Funded Autonomous Organization or reputed Pvt. Organisations during last 7 (seven) years preceding last date of the month of tender submission or having experience in execution of similar works. In case of private works, the same shall be supported by TDS certificate for the work under consideration along with the document of having satisfactorily completed the above work to the satisfaction of Engineer-in -Charge.

Note:

(i) The estimated cost is Rs. 3,30,413/- (Rupees Three Lakhs Thirty Thousand Four Hundred and Thirteen Only).

(ii) Similar works shall mean: Building works.

1.3.2 The bidder must have GST registration certificate and Permanent Account Number of income tax.

1.3.3 A Certificate/ Undertaking on the letter head of the company to the effect that the bidder/ Manufacturer has not been blacklisted anywhere in India or abroad by any organization. A self- certification to this effect is required to be enclosed as given in ANNEXURE-A.

1.3.4 Average annual turnover for the last three years of the bidder as per ITCC or profit & loss statement shall not be less than the estimated cost (i.e. Rs. 3,30,413/-)

1.3.5 The agencies should enclose the Xerox copies of the following;

- a) Performance certificate / Work Completion Certificate.
- b) GST Registration.
- c) PAN Card Copy
- d) EPFO Registration Certificate.
- e) ESIC Registration Certificate.
- f) TDS Certificate in support of private works as per criteria 1.3.2 along with work order copy and completion certificate.
- g) Average Annual turnover for the last three years duly certified by CA.



2. INFORMATION TO BIDDERS

2.1 SCOPE OF WORK

- 2.1.1 IIT Goa invites tender for the works "Construction of Shed for DG Set - Hostel Premises".
- 2.1.2 The summary of the works is as stated below:
- A. Providing structural steel in single section.
 - B. Providing steel work in built up tubular trusses etc.
 - C. Providing and fixing Aluminium-Zinc colour coated steel profile sheets.
- 2.1.3 The contractor shall provide weekly report on the amount of work completed.
- 2.1.4 Police Verification Certificate of all workers shall be obtained by Contractor.

2.2 GENERAL INSTRUCTIONS

- 2.2.1 Bidding documents are to be obtained electronically through websites: <https://www.iitgoa.ac.in> (Under tender Section).
- 2.2.2 This bid document shall be read in conjunction with GCC (General Conditions of Contract) laid down in the CPWD manual and the applicable specifications of CPWD.
- 2.2.3 **The bidder shall visit and inspect the site and obtain all information at his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender.** No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. The Engineer-in-charge will grant access to the site on all working days within working hours.
- 2.2.4 All clarifications about the tender shall be sought by bidder on or before the final submission date & time.
- 2.2.5 **The bidders having MSME registration and claiming exemption for submission of tender fees and Earnest Money Deposit should duly fill and submit the Bid Security Declaration Form stated in Annexure B.**
- 2.2.6 Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. Certificate from private organizations for whom such works have been executed shall also be accepted.
- 2.2.7 The bidding document (consisting of the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any), corrigendum can be downloaded from the website: <https://www.iitgoa.ac.in> (Under tender Section). The institute shall not be responsible for any delay / difficulties / inaccessibility of downloading facility for any reason whatsoever.



- 2.2.8** All costs, charges & expenses that may be incurred in connection with the preparation of the tender shall be borne by contracting agency and the Institute accepts no liability whatsoever therefore.
- 2.2.9 Rates quoted by the bidders shall be inclusive of labour charges, GST (Goods and Services Tax -Central, State and Interstate), applicable taxes, overheads and profits. Income Tax and all other statutory deductions like labour cess etc. will be deducted from the bill as per prevailing rules.**
- 2.2.10** Exemption to IITGoa against any tax/ duty/ fee/ surcharge/ charge/ cost, if any, found applicable or sought later from IITGoa after award shall be passed on to IITGoa by the contractor without dispute.
- 2.2.11** IITGoa reserves the right to reject any or all of the bids without assigning any reason.
- 2.2.12 Bid Validity:** Bid shall remain valid for 120 days from the date of submission.
- 2.2.13** Materials required for satisfactory completion of work shall be of approved quality, make, grade etc. and confirming to the Indian Standard Specifications (Latest revision) wherever applicable and as approved by the Engineer-in-charge. **All material before fixing/ installation should be shown to the engineer-in-charge for quality check and approval.**
- 2.2.14** Payment shall be made on the basis of actual measurement carried out. Security deposit @ 5% of the completed value shall be retained with IIT Goa for a period of one year of defect liability period. If any defect in the work is detected within one year of completion date due to bad workmanship or material supplied by the contractor, the same shall be made good by the contractor free of cost to IIT Goa. In case the contractor fails to rectify the defect promptly, the defect will be rectified and made good by IIT Goa at the risk and cost of the contractor. The amount shall be recovered from the security deposit amount.
- 2.2.15** If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if such manipulation is detected at any stage after signing of the contract, it would lead to termination of the contract besides forfeiture of Performance Guarantee and liabilities towards prosecution. In such cases the bidder will be debarred from participation in future tendering process in IITG for next 02 (Two) years.

2.3 SUBMISSION OF TENDER

- 2.3.1** The sealed tenders shall be received at the C&EMD Office, IIT Goa, Goa College of Engineering Campus, Farmagudi, Ponda Goa-403401 up to 15:00hrs, 06th June 2023 or as per Corrigenda otherwise.
- 2.3.2** Tenders received after the due date and time shall not be considered.
- 2.3.3** Tenders shall be submitted in a sealed Master envelope super scribed "Construction of Shed for DG Set - Hostel Premises" with the NIT No. IITGOA/C&EMD/2023/014 dt 23-05-2023, containing three separate sealed covers, each clearly super scribed as "Tender Fees & EMD", "Technical Bid" and "Financial Bid" respectively, in the following manner.

Envelope-1 will consist of Tender Fees & Earnest Money Deposit (EMD) of requisite amount (in the prescribed mode or proof of payment thereof) / Bid Security



Declaration (For MSME Registered Firms). Tender without submission of Tender Fees & Earnest Money Deposit (EMD) / Bid Security Declaration would be summarily rejected).

Envelope-2 (Technical Bid) will consist of:

- Covering letter of the offer signed by firm's authorized signatory.
- Complete tender document, each page duly signed and stamped by the bidder as acceptance of the conditions. The name of the person signing the bid documents with his designation in the firm/company must be clearly mentioned.
- Documents establishing the identity and authenticity of the bidder/ bidding firm.
- Self-certified copies of all the documents in support of eligibility of bidder ref. clause 1.3
- Undertaking by the bidder as per ANNEXURE-A

Envelope-3 (Financial Bid) will consist of Financial Bid duly filled-in, signed by the bidder or his/her authorized signatory and stamped. The name of the person signing the bid document with his designation in the firm/company must be clearly mentioned.

2.4 EVALUATION OF BIDS AND AWARD OF WORK

2.4.1 The bids will be opened on the specified date and time of opening at the C&EMD Office, IIT GOA, GEC Campus, Farmagudi, Ponda Goa in the presence of willing bidders or their authorized representatives.

2.4.2 Bids shall, first be checked for Tender Fees & Earnest Money Deposit / Bid Security Declaration. Only those bids found to have duly submitted the Tender Fees & Earnest Money Deposit / Bid Security Declaration shall be considered for evaluation.

2.4.3 Evaluation of Bid: The bids received will then be assessed on the eligibility criteria mentioned at para 1.3 of Notice Inviting Tender. Bids found not meeting the eligibility criteria shall be considered non-responsive and shall be rejected summarily.

2.4.4 IITGoa retains the right to revert back to individual bidders with further clarifications / queries on the bid. The bidder has to respond to the queries within the specified time mentioned in the covering letter failing which they may be considered as non-responsive and shall be rejected.

2.4.5 Evaluation of Financial Bids: The Financial Bid should contain the complete bid document signed by the authorised representative of the firm and the financial bid should be duly filled in Indian Rupees. Financial Bids opened as above will be checked for arithmetical errors. The work will be finalised on lowest quotation basis.

2.4.6 The lowest bidder shall be issued work order for carrying out the work.

2.4.7 Conditional tender will not be accepted.



- 2.4.8** Agreement (Contract) consisting of complete tender document including conditions, bill of quantities, technical proposal and specialized services, drawings, if any, and acceptance thereof together with any correspondence leading thereto, shall be drawn and signed with the awardee after issue of Work Order.
- 2.4.9** Date of start of work shall be reckoned from 7th day from the date of issue of "Work Order".



PART B (FINANCIAL BID)

1. SCHEDULE OF QUANTITIES - CIVIL WORKS

Schedule of Quantities					
Sr. No	Item Description	Unit	Quantity	Item Rate(Rs.)	Amount (Rs.)
1	Excavation work by mechanical means (Hydraulic excavator)/ manual means in foundation trenches or drains (not exceeding 1.5m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soils as directed, within a lead of 50 m. i) Hard rock (blasting prohibited)	cum	1.05		
2	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level : i) 1:3:6 (1 Cement : 3 coarse sand (zone-III) : 6 graded stone aggregate 20 mm nominal size)	cum	1.05		
3	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete upto plinth level. i) Thermo-Mechanically Treated bars of grade Fe-500D or more.	kgs	10.00		
4	Structural steel work in single section, fixed with or without connecting plate, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete.	kgs	20.00		
5	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete. i) Hot finished welded type tubes	kgs	1175.00		



Sr. No	Item Description	Unit	Quantity	Item Rate(Rs.)	Amount (Rs.)
6	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : i) Two or more coats on new work	sqm	55.00		
7	Providing and fixing premium Aluminium-Zinc colour coated steel (galvalume) profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %), total coated thickness with zinc coating 150 grams per sqm as per IS: 277, in 550 mpa steel grade, 5-7 microns acrylic coating (Hexavalent / Trivalent) on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer-in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	sqm	90.00		
	Total Amount				
	Adding 18% GST				
	Total Amount (Including 18% GST)				
	Amount in words:				



ANNEXURES

1. ANNEXURE A (UNDERTAKING BY THE BIDDER)

(To be printed on letterhead)

UNDERTAKING

I / We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, General Conditions of Contract, Special Conditions of Contract and all relevant other documents, publications and rules referred to in the Conditions of Contract (CPWD GCC) and all other contents in the tender documents for the work including applicable CPWD Specifications.

I / We, hereby tender for execution of the work specified for the Indian Institute of Technology Goa within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing. We agree to keep the tender open for 120 days from the last date of its submission and not to make any modifications in its terms and conditions.

If I / we fail to commence the work, I / we agree that the Director, Indian Institute of Technology Goa shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money deposit absolutely. Further, I / We agree that in case of forfeiture of earnest money deposit as aforesaid, I / We agree to suspend of our company/firm for a period of two years from the date publication of this tender for future requirement of IIT Goa.

I / We hereby declare that I / We shall treat the tender documents and other records connected with the work as secret / confidential documents and shall not communicate information derived there-from to any person other than the officials of IIT Goa. I / We hereby declare that our firm (name & address of the firm) is neither blacklisted/debarred by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in every respect and in case, at a later date, it is found that any details provided above are incorrect, the tender/contract given to the firm may be summarily terminated and the firm may be blacklisted.

Seal & Signature of Firm:

Postal Address:

Dated:

Witness:

Address:



2. ANNEXURE B (BID SECURITY DECLARATION)

(To be printed on letter head)

BID SECURITY DECLARATION

IN LIEU OF SUBMISSION OF EARNEST MONEY DEPOSIT (EMD)

Ref: Enquiry No - dated

I/we do hereby certify that the bid submitted by me/us shall not be withdrawn or modified during its validity/extended period of validity.

I am/we are fully aware that, in the event of withdrawal of the bid/any modifications in the bid/ failing to accept the work order within the period /extended period of bid validity/failing to submit the performance security before the deadline prescribed as per rules, our firm shall be suspended to being eligible to submit any bids/proposals for contract with IIT Goa for a period of Two Years.

Signature with date:

Name:

Designation:

Official Seal