भारतीय प्रौद्योगिकी संस्थान गोवा
गोवा अभियांत्रिकी महाविद्यालय परिसर, फार्मागुड़ी, फ़ोंडा – 403401, गोवा

Indian Institute of Technology Goa
Goa College of Engineering Campus, Farmagudi, Ponda – 403401, Goa

No:- IITGoa/Trans/EoI/2026/01 **Date : 06/11/2026**

Notice for Invitation of Enlistment of Taxi Services for IIT Goa

IIT Goa invites Expression of Interest (EoI) for "Enlistment of Taxi Services" from the reputed cab service provider to IIT Goa. This enlistment will be valid one year from the date of enlistment and extendable on yearly basis on the mutual agreed rates, terms & conditions and satisfactory performance.

The duly filled bid document with the stamp and signature of the service providers must reach before last date of submission of bids "Transport Cell, Admin Block, Indian Institute of Technology Goa, At Goa College of Engineering Campus, Farmagudi, Ponda, Goa – 403 401" **in a sealed and stamped envelope.**

Sd
Registrar

Scope of Work:

Indian Institute of Technology Goa invites Expression of Interest (EoI) for "Enlistment of Taxi Services" registered in Goa for providing cab service for Institute Delegates/Guests/employees etc.

1.EoI No	**IITGoa/Trans/EoI/2026/01 dated 06/11/2026**
2.Name of work	**Enlistment of Taxi Services for IIT Goa**
3. Description of work	Providing of cab service (as and when required) from agencies/firms/companies.
4. BID Type	Single Packet Bid (In sealed and Stamped Envelope)
5.Location of work	IIT Goa Campus
6.Contract Period	One year and extendable on yearly basis on mutual agreement
7. Pre-Bid Meeting date	16/11/2026 at 03.00 PM
8. Last Date of Submission of Bids	27/11/2026 till 05.00 PM
9. Address of tender issue, submission and opening	Transport Cell, Admin Block, Indian Institute of Technology Goa, Goa College of Engineering Campus, Farmagudi, Ponda, Goa – 403 401 **Tele. 0832-2490-855** **Email :- Transport@iitgoa.ac.in**

To Date:

The Registrar,
Indian Institute of Technology Goa
Farmagudi, Ponda
Goa - 403401

Subject: Application for Enlistment of Taxi Agencies/Firm for IIT Goa

Respected Sir,

In reference to the Notice cited above, I/we am/are pleased to submit our participation in the prescribed format. Enclosed herewith are the agency/company profile and all prepared in accordance with the specified eligibility criteria.

I/we have thoroughly reviewed the provided terms and conditions as per Annexure-III and hereby confirm our acceptance of the same without any modifications or alterations.

Yours faithfully,

Signature with date

Name & seal of Contracting agency/firm/company

Annexure-I

AGENCY/FIRM/ COMPANY PROFILE			
Sr. No	Required Information	Enclosed Proof (Self-attested) [YES/NO]	Remarks, if any
1	Name of the agency / firm / company etc.		
2	Address of the agency / firm /company etc.		
3	Legal Status (proprietor, partnership firm, limited company, corporation, etc. Attach proof)		
4	Name, designation, telephone/mobile number of the contact person E-mail id		
5	Vehicle Registration details		
6	Statutory details (Self attested photocopies to be attached) 1.PAN No. 2.GST Registration number.		

Annexure-II

Rate Quote

Sr No	Travel Category	Vehicle Type	Rate Quoted
1	**Pick-up/Drop off from Madgaon Railway Station to IIT Goa**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
2	**Pick-up/Drop off from Karmali Railway Station to IIT Goa**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
3	**Pick-up/ Drop Off from MOPA (GOX) Airport to IIT Goa**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
4	**Pick-up/ Drop Off from Dabolim (GOI) Airport to IIT Goa**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
5 (a)	**5 hrs. / 50 Kms**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
5 (b)	**10 hrs. / 100 Kms**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
5 (c)	**Rate Per Extra Km**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
5 (d)	**Rate Per extra Hour**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
5 (e)	**Rate for Night Halt (10.00 PM to 06.00 AM)**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	
6	**Outstation Rate per Km (Inclusive of Driver's allowance, toll, parking, etc)**	Upto 1200 cc	
		Above 1200 cc	
		Above 1500 cc	

Note: The rates quoted shall be Exclusive of GST.

Methodology for Enlistment of Service Providers

1. The service provider quoting the lowest rate (L1) for a particular travel category and vehicle type shall be considered for enlistment for that travel category and vehicle type, subject to fulfilment of the eligibility conditions and verification of documents. After identification of the L1 service provider for a particular travel category and vehicle type, IIT Goa may offer the other eligible service providers an opportunity to match the respective L1 rate.
2. Any service provider willing to provide the services at the L1 rate may be considered for enlistment in that category, subject to mutual agreement and acceptance of the terms and conditions by both parties.

Terms & Condition

1. Bidders must be having Goa registered vehicle (Yellow Taxi).
2. Drivers must have police verification and valid driving license/permit.
3. All operating expenses (fuel, maintenance, salaries, taxes, parking charges, toll, etc.) shall be borne by the agency/firm/company.
4. Trip details must be recorded in the bill/invoice provided to the user.
5. The contractor shall maintain valid fitness, insurance, tax, and statutory vehicle documents.
6. The contractor shall indemnify IIT Goa against all liabilities arising from vehicle operations such as accident, FIR, RTO, and traffic violation matters etc.
7. Bidder shall provide valid email ID and mobile number.
8. Drivers must carry all statutory vehicle documents and wear prescribed uniforms.
9. Enlistment shall not guarantee any minimum number of trips or assured business to the enlisted service providers.
10. IIT Goa shall place requests for vehicles as and when required, based on its operational requirements.

Statutory Compliance

1. Comprehensive Insurance covering driver, passengers, and third-party liability is mandatory.
2. The contractor shall be solely responsible for all accident and injury claims.
3. Compliance with Motor Vehicle laws and Goa traffic regulations is mandatory.
4. The contractor shall be responsible for driver conduct and safety.

Payment Terms

1. No advance payment shall be made.
2. Payment shall be released within 07 days of receipt of complete and valid bills.

Termination

1. In case of Breach of contract, poor service, or unlawful activities.
2. IIT Goa may terminate the contract with 30 days' notice without assigning any reason.

Arbitration & Jurisdiction

1. Disputes shall first be resolved mutually.
2. All disputes arising out of the contract shall be subject to the jurisdiction of courts at Ponda, Goa.