

INDIAN INSTITUTE OF TECHNOLOGY GOA

At Goa Engineering College Campus
Farmagudi, Ponda, Goa 403401
E-mail: purchase@iitgoa.ac.in

GSTIN: 30AABAI1653D1ZF
PAN: AABAI1653D
TAN: BLRI08261B

Enquiry No: IITGOA/2019-20/012

Date: 19/06/2019

IIT Goa invites sealed quotations for the supply of below mentioned item.

Sr. No.	Description of Item	Qty
1	Microsoft Campus License Agreement for one year	80 Users

Terms and conditions:

1. Quotation must be valid for at least 90 days.
2. The GSTIN should invariably be mentioned in your offer.
3. Vendor should be a partner with Microsoft for Academic (Education). Certificate should be attached.
4. Microsoft agreement should cover all systems in the IIT Goa campus for desktop OS upgrade, MS-Office standard edition and Windows Care.
5. Price should be quoted for one year and three years lock-in should be provided in the quotation.
6. The suppliers shall provide the banking details along with their quote on their letterhead duly signed and stamped.
7. Prices:
 - 1) For Import Supplies:
 - a) It is mandatory to quote price in CIF/CIP Goa basis only with separate cost breakup.
 - b) In case of Multiple options of same product, bidders are requested to quote only one best option and not multiple options.
 - c) All local taxes, customs duty and clearance charges will be borne by the Institute as applicable.
 - d) Payment terms: 90% payment by letter of credit and balance 10% will be paid by wire transfer after satisfactory installation and commissioning.

- II) For Indigenous Supplies:
- a) In case of Multiple options of same product, bidders are requested to quote only one best option and not multiple options.
 - b) Payment terms: Within 30 days after the delivery and installation of the item at IIT GOA.
8. Delivery and installation should be made within 4 - 5 weeks of getting a confirmed order.
9. IIT Goa reserves the right to accept and/or reject any/all bids without assigning any reason.
10. For any clarification, you may kindly contact sysad@iitgoa.ac.in or 9900882272 till 28/06/2019.
11. You are requested to send sealed quotations labelled as “Quotation for Microsoft CASA (CITS)” to the “Assistant Registrar (Stores & Purchase), IIT Goa, At Goa College of Engineering Campus, Farmagudi, Ponda, Goa by 17:00 Hrs. on or before 10/07/2019”.

Sd/-
Asst. Registrar (S&P)