

INDIAN INSTITUTE OF TECHNOLOGY GOA
Goa Engineering College campus, Farmagudi, Ponda-403401 Goa

Advt.No. IIT Goa/IAO/2017/4

Dated 15-12-2017

Recruitment of an 'Internal Audit Officer' on contract
(Consolidated salary basis)

IIT Goa, an Institute of national Importance has been established in the year 2016 by MHRD, Government of India in the state of Goa. The Institute is temporarily housed in the campus of Goa College of Engineering, Farmagudi, Ponda, Goa. The Institute is planning for construction of its own campus on about 300 ha land in Goa for which town planning and architectural work is under process.

The Institute is looking for a 'Internal Audit Officer' who can manage the Internal auditing of the bills/vouchers, purchase proposal both indigenous and imports, proposals related to construction and maintenance of the civil, electrical, horticulture works, service contracts like manpower supply/other services and other agreements/legal documents to be signed by the Institute. The Officer shall ensure that the Institute maintains full and proper records of financial transactions and adopts systems and procedures that will at times afford internal controls and also as per the General Financial Rule/ Fundamental and Service Rules of Govt. of India. He should also ensure that the Institute and its Department/Section and Units follow the Institute's approved policy, if any or Government procedure, if there is no Institute's approved policy for execution of works, as well as for procurement of services and supplies and implement it in a fair, equitable, transparent and cost effective manner.

IIT Goa is an autonomous body under the control and fully funded by the Ministry of HRD, Govt. of India, the Institute follows GFR-2017 FR/SR and Govt. of India rules. The Officer must be well acquainted and conversant with the Govt. of India rules, regulations & policies and be able to manage annual audit which is conducted by the C&AG of India through its field offices, preparation of audit para replies, submission of audit reports and liaison with the Statutory audit bodies. Considering the job responsibilities which is mainly related to audit and accounts, a retired Officer from Indian Audit & Accounts Department, C&AG / AGs Offices will be preferred.

The offer is initially for one year and shall be extended based on performance and requirement. The emoluments and perks will be commensurate on the basis of qualifications and experience of the candidate.

The candidates who full fill the above requirements and have considerable work experience in the related areas may apply along with full details of qualification, experience, present/past posts held, emoluments drawn with pay scales and expected salary to the email id registrar@iitgoa.ac.in on or before 15th January 2018.

The eligible candidates may also submit hard copy of their application/detailed resume along with all relevant annexure at the following address;

OSD & Registrar In-charge
Indian Institute of Technology Goa
Administrative Block

Goa College of Engineering campus,
Farmagudi, Ponda- 401403, Goa

The last date of receipt of applications is **15th January 2018**.