

भारतीय प्रौद्योगिकी संस्थान गोवा

गोवा अभियांत्रिकी महाविद्यालय परिसर, फरमागुडी, फोण्डा - ४०३४०१, गोवा

Indian Institute of Technology Goa

Goa College of Engineering Campus, Farmagudi, Ponda - 403401, Goa



No. Acad/UG/JEE (Advanced) 2018

06th July, 2018

Dear Candidate,

Congratulations on qualifying in JEE (Advanced) 2018 and choosing IIT Goa for your studies. I am glad to inform you that you have been PROVISIONALLY selected for admission at this Institute. On behalf of the Institute, I extend you a hearty welcome to our Institute.

You must report at the Institute along with your original certificates for confirmation of admission and orientation program as per the schedule given below.

SCHEDULE OF ACTIVITIES AND A FEW GUIDELINES

| | |
|--|---|
| Hostel Allotment | Saturday, 04 th August 2018 (12 noon onwards) |
| Date and time for Orientation / Registration | Monday, 05th August 2018 (Sunday) 09:00 a.m. onwards |
| Venue for Orientation / Registration | Badminton Hall, GEC / Auditorium, Mining Department |
| Deadline for registration | Tuesday, 14th August 2018 |
| If you CANNOT report in person | You may authorize your parent / guardian to complete registration on your behalf; do not forget to send an authorization letter |
| If you do NOT register | It will be presumed that you are NOT interested in taking admission at IIT Goa |
| Registration material and other information | Will be provided at the venue of registration |
| Instructions [classes] begin from | Tuesday, 07 th August 2018 |
| Savings bank account @ Corporation Bank, Farmagudi Branch | Account opening forms will be provided. Carry two passport size photographs along with ID and Address proof |
| Category certificate in specified format | Submit at the time of registration, if NOT submitted already |
| Please refer to detailed Registration and Orientation program which will be uploaded on the website | |

Details of Balance fee to be paid by Indian nationals including PIO and OCI card holders*

| Category | GEN, OBC-NCL | SC, ST, Pw D |
|---|------------------|-----------------|
| Total fee for the Autumn semester 2018 | 1,22,876.00 | 22,876.00 |
| (less) Fee paid at the time of seat acceptance [#] | 33,500.00 | 13,500.00 |
| Fee due to be paid | 89,376.00 | 9,376.00 |

Apart from above, Hostel mess advance of Rs. 20000/-** per semester is required to be paid online through net banking (Messing charges will be based on actuals, calculated per semester)

Pay the TOTAL fees: Rs. 1,09,376/- (GEN, OBC-NCL) or Rs. 29,376/- (SC, ST, PwD) by Bank to Bank transfer through NEFT using the following details:

1. Bank Name : **Corporation Bank**
2. Branch Name : **Farmagudi- Goa**
3. Bank Account Number : **520101252594859**
4. Bank Account Name : **IIT Goa Main Account**
5. IFSC Code : **CORP0001328**
6. MICR Code : **403017045**

IIT Goa accepts fee payment only through NEFT. After the payment is done, note down the UTR (Unique Transaction Reference) Number given by your bank and send the following details by email to accounts2018@iitgoa.ac.in indicating Student's Name; Branch; Amount Paid; UTR Number The student must bring these same details with him/her at the time of registration

Last Date for payment of Balance Fees and Hostel Mess Advance : (Saturday)04th August 2018

[#] Rs. 1,500/- deducted towards processing fee for document verification at reporting centre.

* Foreign nationals (other than PIO/OCI card holders) may please contact the Academic Office, IIT Goa for details.

** Includes refundable mess security deposit of Rs 2000/-

STUDENT MENTOR PROGRAM

All students admitted through the JEE (Advanced) are assigned an Institute Student Mentor. The Institute student Mentor is a senior Undergraduate student, carefully selected by the Institute for his / her accomplishments and personal qualities. New entrants are expected to acquaint themselves with their mentor who shall be available at the registration venue. Parents/Guardians of students are also expected to meet the mentor and maintain regular contact with the mentor. A letter to parents from the Student Mentor Program is attached for your information and guidance.

COMPULSORY VACCINATION

When you come to IIT Goa, you will be staying in a hostel in close proximity to many other students. Such environment poses a risk of spread of various infectious diseases such as mumps, measles, chicken pox, etc. Therefore, it is compulsory that all students be vaccinated against the following :

1. Typhoid.
2. Hepatitis A and B.
3. MMR (one dose after 15 years of age is essential).
4. Chickenpox (If there is no history of chickenpox).

You are strongly advised to get vaccinated before you come to IIT Goa and produce the vaccination certificates to the authorities upon arrival. Please remember that your registration formalities may be on hold if vaccination requirements are not met.

SCHOLARSHIPS

Merit-Cum-Means, Free Messing, Remission of Fee and Central Sector Scholarships for Top Class Institutions for SC / ST are available for award to the students as per the terms and conditions mentioned in the attached letter. You are advised to go through the terms and conditions and bring all the required documents needed as to apply when online applications are invited.

INFORMATION PERTAINING TO HOSTELS

| | |
|---|---|
| Which hostel / room is allocated to me? | This will be available with the Officials of IIT Goa Also, the same will displayed on the Notice Board and website. |
| Taking possession of room | Upon producing the Offer of Admission letter in the allocated hostel |
| Are hostel rooms furnished? | Furnished with a cot, chair + table and closet. Students need to bring mattress / bedding, bucket, etc. |
| Possession of motorized vehicle | NOT ALLOWED. Exceptions may be made on medical grounds |

With best wishes,

Sincerely yours,

**Assistant Registrar
(Academic)**

Enclosures:

- *Declaration form*
- *Vaccination Certificate*
- *Fee Structure*
- *Letter to Parents*

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DECLARATION BY THE STUDENT (To be submitted in the Academic section)

Date: 2018

I,, JEE (Advanced) 2018, Registration No., AIR....., Roll No.(will be displayed at the time of Orientation program) do hereby solemnly affirm that:

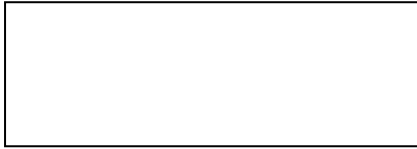
1. I will abide by the rules and regulations of the Institute. I will also abide by modifications made in the rules and regulations from time to time by the Institute.
2. I will not join any agitation for the purpose of forcing the hands of the authority to solve any problem.
3. I will not participate in any activity which would disturb the peace and the orderly life of the Campus.
4. I will co-operate with the Institute authorities in maintaining discipline, academic standards and order in the Campus.
5. I am fully aware that to possess and drive any motorized vehicle on the Campus is strictly prohibited.
6. I am fully aware that the campus accommodation (in hostels or elsewhere on campus) will be provided to me strictly for the duration of my academic program only.

Signature of Student.....

Name in Hindi.....

Name in English(Block Letters).....

(As in Qualifying Certificate)



(Left Hand Thumb Impression)

Department

Permanent Address

(Home town for Railway concession)

.....
.....
.....
.....

Address (for correspondence)

(Present Address)

.....
.....
.....
.....

DECLARATION BY THE PARENT/GUARDIAN

I do hereby endorse the above undertaking given by my ward and I will endeavour to use my good offices with my ward to encourage and advise him/her to observe the undertaking given as above.

Place:

Date: .

Signature of Parent

Name (Block Letters).....

Adult Vaccination Record

MMR and Chickenpox Vaccination are prerequisite for registration (unless Contra-indicated).

Vaccination Certificate:

| Name of Vaccine | Date of Vaccine | Doctor's Signature |
|--|-----------------|--------------------|
| MMR (2 nd dose after 15 years of age or 2 doses before 15 yrs.) | | |
| Chickenpox (If there is no history of chickenpox in past) | | |
| Typhoid (one dose after June 2013) | | |
| Hepatitis A | | |

Vaccination Exemption Certificate:

Mr./Ms _____ is suffering from _____ and is on _____ treatment. Hence, vaccination is contraindicated in him/her

Sign of Physician

**Only those students in whom, vaccination is medically contraindicated will be exempted from these vaccinations on the provision of a medical certificate by the registered medical practitioner.*

**Undertaking from the Students as per the provisions of anti-ragging verdict by the
Hon'ble Supreme Court**

I, Mr./Ms., Roll No.:, Program:
..... Dept., student of Indian
Institute of Technology, Goa do hereby undertake on this day.....month.....year
....., the following with respect to above subject.

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Signature of Student

I hereby fully endorse the undertaking made by my child / ward.

Signature of Mother / Father and or Guardian

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List of Scholarships available for students admitted to IIT Goa

Merit Cum Means (MCM) - The Merit Cum Means scholarship is awarded to a maximum of 25% of undergraduate students of B.Tech students. Based on family income. Details scheme will be provided in the circular for MCM scholarship. For the Income proof, Income Certificate issued by the Revenue Officer not below the rank of Tehsildar or the Income Tax Return (ITR for the Financial Year 2017-18, Assessment year 2018-19) should be submitted.

The Merit Cum Means scholarship is Rs. 1000/- p.m. with the benefit of Free Tuition Fee (i.e. Rs.100000/- per semester to B.Tech students).

Free Messing - All SC/ST students are exempted from payment of tuition fees. The facilities of free messing (only basic menu) and a pocket allowance is granted to eligible SC/ST students. Such students are also eligible for exemption from payment of hostel room rent, subject to the following conditions.

- The parental income is the basis for determining means criterion for the scholarship.
- For the Income Proof, Income Certificate issued by the Revenue Officer, not below the rank of Tehsildar or the Income Tax Return (ITR for the Financial Year 2017-18, Assessment year 2018-19) should be submitted.
- The student who avails such facilities cannot accept any other scholarship from Govt., Semi-Govt. Or private sources.

Remission of fees: The economically backward students are eligible for remission of tuition fee as follows.

- Those whose family income is less than Rs. 1 lakh per annum shall get full remission of the tuition fees
- Those whose family income is between 1 lakh to Rs. 5 lakh per annum shall get remission of 2/3rd of the tuition fees.

Central Sector Scholarship Scheme of Top Class Education for SC Students

The Central Sector Scholarship Scheme of Top Class Education for SC students (12 Students from Engineering and 10 students from Management) by the Ministry of Social Justice & Empowerment, GOI, New Delhi is available for applying to the scholarship (Reimbursement of Fee, Lodging & Boarding Charges, Books & Stationery and Computer Cost) for the year 2018-19. Details of the scheme are also available on the Ministry's website www.socialjustice.nic.in

The following criterion, eligibility and the documents are mandatory for applying for the Scholarship :

The Total Annual Family Income from all the sources should not be more than Rs. 4.5 Lakhs. Attested Copy of Income Certificate issued by the Revenue Office not below the Rank of Tehsildar or the ITR (Income Tax Return : Financial Year 2017-18) (Assessment Year : 2018-19) required to be furnished as proof of Income.

- Self attested Copy of Caste Certificate.
- Bank Account Number.
- Self attested Copy of AADHAR Card.
- Self attested copy of proof of admission to IIT Goa (i.e. Self attested copy of Seat allotment Letter.)
- Self attested copy of Hostel Fee and Mess Advance.

Central Sector Scholarship Scheme of Top Class Education for ST Students

The Central Sector Scholarship Scheme of Top Class Education for ST students (5 Students each from Engineering and Management) by the Ministry of Tribal Affairs Education Division, GOI, New Delhi are available for applying to the scholarship (Reimbursement of Fee, Lodging & Boarding Charges, Books & Stationery and Computer Cost) for the year 2018-19. Details of the scheme are also available on the Ministry's website www.tribal.nic.in.

The following criterion, eligibility and the documents are mandatory for applying for the Scholarship :

- The Total Annual Family Income from all the sources should not be more than Rs. 4.5 Lakhs. Self attested Copy of Income Certificate issued by the Revenue Office, not below the Rank of Tehsildar or the ITR (Income Tax Return for Financial Year 2017-18) (Assessment Year : 2018-19) required to be furnished as proof of Income.
- Self attested Copy of Caste Certificate.
- Bank Account Number.
- Self attested Copy of AADHAR Card.
- Self attested copy of proof of admission to IIT Goa (i.e. Self attested copy of Seat allotment Letter
- Self attested copy of Hostel Fee and Mess Advance.

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FEE Structure

| A | Onetime fee only | Indian nationals and OCI and PIO card holders |
|----------|---|--|
| 1 | Admission Fee | Rs.1400.00 |
| 2 | Grade Card | Rs. 300.00 |
| 3 | Provisional Certificate | Rs. 200.00 |
| 4 | Medical Examination | Rs. 200.00 |
| 5 | Students Welfare Fund | Rs.1000.00 |
| 6 | Modernisation | Rs.1500.00 |
| 7 | Identity Card | Rs.400.00 |
| | Total | Rs. 5000.00 |
| B | Per Semester | |
| 1 | Tuition Fee | Rs.1,00,000.00* |
| 2 | Examination Fee | Rs. 500.00 |
| 3 | Registration Fee | Rs. 500.00 |
| 4 | Gymkhana Fee | Rs. 750.00 |
| 5 | Hostel Seat Rent | Rs. 500.00 |
| 6 | Electricity & Water Charges | Rs. 2500.00 |
| 7 | Medical Fee | Rs. 1000.00 |
| 8 | Student Benevolent Fund | Rs. 1000.00 |
| 9 | Hostel Establishment Charges | Rs. 2000.00 |
| 10 | Contribution to Hostel Subsidy | Rs.6000.00 |
| | Total | Rs. 1,14,750.00 |
| C | Deposits (onetime fee only) | |
| 1 | Institute Security Deposit | Rs. 1000.00 |
| 2 | Library Security Deposit | Rs. 1000.00 |
| 3 | Mess Security Deposit | Rs. 1000.00 |
| 4 | Security Deposit | |
| | Total | Rs. 3000.00 |
| | D. Annual Insurance Premium [Payable in Autumn Semester (July-December) each year] | Rs. 126.00 |
| | Grand Total (A+B+C+D) | Rs. 1,22,876.00 |

1. SC/ST/PwD students are exempted from payment of Tuition fees (B 1).

Most Economically Backward students (whose family income is less than Rs. 1 Lakh per annum shall get full remission of tuition fee. Other Economically backward students (whose family income is Rs. 1 Lakh to Rs. 5 Lakh per annum) shall get remission of 2/3rd of the fee.

All students shall have access to interest free loan under the Vidyalaxmi scheme for the total portion of the tuition fee payable.

IIT Goa reserves the right to revise fee structure in subsequent semesters.

3. In addition to the above, every student has to pay per Semester Mess advance of Rs. 18,000.00 (every semester) and Refundable Mess Advance of Rs. 2,000.

ACCOMODATION AT IIT Goa

| | |
|----|--|
| 1. | Accommodation to new students is available from 04 th August after 12.00 noon, but not earlier. The allocation made by the Hostel Coordinating Unit is final and request for a change in room / room mate will not be entertained. |
| 2. | Accommodation for parents / guardians and accompanying persons is NOT available. |
| 3. | Hostel Mess Facilities are not adequate to cater to the guests during admission. They will cater to students only. Parents / guardians and accompanying persons are requested to avail the services of eateries and restaurants in and around campus. |

Letter to Parents

Dear Parent/Guardian,

It gives us immense pleasure to congratulate your ward for the success at JEE (Advanced) 2018. We welcome you & your ward to one of the prestigious institutes in India, (IITGoa). As you might know, the IITs have been home to some of the most distinguished personalities on the global map, and we look forward to developing many more such minds that will serve for the betterment of technology, our country and above all, mankind.

We believe that, as well-informed parents, you should be familiarized with both the academic and the extra-curricular lifestyle of students at this institute and get an idea about the various opportunities that your child will have, as well as the underlying responsibilities. The faculty at this institute strives hard to make sure that the academic needs of each of their students are taken care of and to make his/her stay here fruitful. However, there may be times when students require help, academic or otherwise, and we, at the ISMP see to it that these requirements are met promptly and in the best way possible. We would like you to extend your assistance for the same by simply making sure that you know a few things about this institute, to get a general idea of how things function here. This letter is written with the purpose of helping you understand the same.

Institute Student Mentor Program (ISMP)

At this institute, we have respected and well accomplished senior students in their third year of study mentoring all first-year students. These mentors together constitute the Institute Student Mentor Program, aimed at providing guidance and help to first year students. The mentors help the first-year students make a smooth transition from life at home to life at this Institute and help in clearing the hurdles in their path. It would be advisable for you to meet the mentors when you arrive on campus for the orientation. It would be beneficial if you could also stay in touch with mentors during the course of the semester.

Academic Structure

A typical academic year at IIT Goa is divided into two semesters – Autumn Semester (August - November) and Spring Semester (January - April). The curriculum at IIT Goa is based on the credit system. Each course is allotted credits based on the number of lectures, tutorials and lab hours per week.

There is a continuous evaluation by means of quizzes, assignments, mid-semester, end semester examinations and lab work throughout the semester. At the end of each semester, the student gets an SPI (Semester Performance Index) which is an average of the grades in each of the courses he/she had registered for in that semester, weighted with the credits of those courses respectively. CPI (Cumulative Performance Index) is a weighted average of all the SPIs (till date) weighted on the number of total credits each semester.

The importance of maintaining a steady attendance in classes here cannot be understated. It is advised that students do not miss classes due to trips home or otherwise. Also, it is compulsory for all students to attend classes during the first week of each semester, except for genuine medical reasons. When medical problems arise, the student is advised to inform the mentor and the professors concerned if he/she is missing classes. Professors might require medical certificates issued or authenticated by the IIT Goa Hospital or other supporting documents in such cases.

Students who enter this institute every year are some of the best brains in the country. Due to the competitive environment here, we have often experienced cases where students, Who have until now always topped their class, find it difficult to attain grades equal to their expectations. This has often led to one of two extremes: some students face excessive parental pressure, while others simply adopt an indifferent attitude which further reduces their academic performance. We hope that you would encourage your ward to put his/her best foot forward - treat the best effort from his/her side as the objective, rather than the results.

Hostel Life

At this institute, we believe in the overall development of our students. The general lifestyle of students includes a lot of extracurricular activities in the fields of sports, cultural and technical activities, at intra-hostel, inter-hostel and inter-college events. The environment here is very conducive to growth and our institute has some of the best facilities across India. So, we encourage students to take up whatever interests them, and we request you to support them in their choices. There is enough time in a normal IIT student's day to fit in both academics and extracurricular activities without much stress. But, at the same time, it is advised that care must be taken to ensure proper time management such that academics are not neglected because of such activities.

Hostels form an integral part of every IIT students' life. The hostels are well equipped with necessary infrastructure and mess facilities. First year students stay in double sharing hostel rooms with their batchmates.

The transition of your ward, from your loving and caring hands to a completely new and competitive environment of IIT, could occasionally cause adjustment problems in the initial period of their stay. Many students find it difficult getting used to a roommate and hostel life for the first time. Sometimes, cultural, social and language differences further delay the settling in process. As mentors, we help the freshmen have a smooth transition so that this settling in process is as short as possible and your wards feel comfortable in this new setting quickly.

Financial Help

In case you are worried about how expensive it is going to be to put your son/daughter through college, don't be. Help is always given at IIT Goa to those who need it, whether that be academic, financial or any other kind. Scholarships in the form of Merit cum Means and Free Messing are provided to the eligible students that discount the tuition fees and the mess fees respectively. You can find more information about these in the leaflet on scholarships that you will receive shortly or ask your ward's mentor.

Some important issues

Ragging in any form is strictly banned in the campus. The student should report any such untoward incident to his/her mentor immediately. We assure you that it will be dealt with confidentiality and with the highest priority. We believe that you will be reassured by the steps that have been taken by the institute to prevent ragging. Interaction of the freshmen with seniors (other than the appointed mentors) is heavily curtailed during their first month, so they get time to adjust. Strict penalties are very much in place, and mentors are always available to resolve any situations promptly. Rest assured, ragging has vanished from the IIT-Goa campus.

However, it is expected that the freshmen develop a healthy rapport with seniors as they themselves are amongst the brightest in the country and excel at various activities. In fact, a healthy senior junior interaction has been the hallmark of this institute and we would like to maintain that. Our purpose of sharing the above-mentioned problems with you is to make you aware of them. As parents, you need not be alarmed, but mental preparation and precautionary measures would help.

In case you have doubts, or you need to know more about any aspect of IITGoa, please comment below using your Facebook account and we will be happy to answer your questions.

We hope that this information gives you a fair idea about the life of your ward over the next few years. This institute offers a wide range of opportunities for all who wish to learn in the various spheres of life and we hope that he/she has a productive and memorable time in the institute.

Best wishes,

Student Mentor Program

Appendix

Calculation of SPI and CPI:

Suppose in a given semester a student has taken four courses having credits C1, C2, C3 and C4 and grade points in those courses are G1, G2, G3 and G4 respectively. Then, $SPI = (C1 \times G1 + C2 \times G2 + C3 \times G3 + C4 \times G4) / (C1 + C2 + C3 + C4)$

$CPI = (SPI1 \times \text{Credits in semester1} + SPI2 \times \text{Credits in semester2} + \dots) / (\text{Total credits})$

For example, if in a given semester a student has taken four courses having credits 6, 6, 8, and 6 and grade points in those courses are 10, 9, 8, 6 respectively. Then,

$SPI = (6 \times 10 + 6 \times 9 + 8 \times 8 + 8 \times 6) / (6 + 6 + 8 + 6) = 7.62$

If the student has an SPI of 7.62 in the 1st semester worth (say) 32 credits and 8.2 in the next semester worth 36 credits,

$CPI \text{ (at the end of 2nd semester)} = (7.62 \times 32 + 8.2 \times 36) / (32 + 36) = 7.93$

Do note that all semesters have more or less equal credit weightage, so it is important to do well throughout, and not just in final exams, in order to maintain a good CPI.

Grading:

The system of grading here, in most courses, is relative. The highest grade (worth 10 points) is set according to the highest score obtained in the class, and proportionately, grades are allotted to all students. Grading, in integral values out of 10 is done based on the student's performance throughout the semester and goes from 10 to 4 (AA-10, AB-9, BB-8, BC-7, CC-6, CD-5, DD-4),.

Detailed rules can be found in the 'Rules and Regulations' booklet which you will receive subsequently. Parents and students are requested to go through and understand it carefully.